

February 6, 2007

A Regular Meeting of the Kingwood Township Committee was called to order at 8:00 P.M. with Mayor Burke presiding.

Also present at the meeting were Deputy Mayor Augustine, Committeewoman Niemann, Attorney J. Kopen, C.F.O. Laudenbach, Clerk MacConnell, and Deputy Clerk Brown. Following the salute to the Flag, Mayor Burke read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Delaware Valley News and the Express Times on December 28, 2006 and by telefaxing copies of the notice to the Courier News and Star Ledger on December 26, 2006. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on December 26, 2006.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

OAK GROVE ROAD - SECTION 1B

Mayor Burke stated that the Township has been selected by the New Jersey Department of Transportation to receive funding from the 2007 Trust Fund Municipal Aid Formula Program in the amount of \$71,000 to improve section 1B of Oak Grove Road.

A report received from the Township's Engineer Thomas Decker will be reviewed later in the meeting.

CORRESPONDENCE

Mayor Burke reviewed the correspondence received this month.

**Letter from County Division of Senior Services re:
Municipal Coordinator**

Mayor Burke suggested that someone from the Merry Mixers may be interested in the position of Municipal Coordinator for the Office on Aging for the Township. Deputy Mayor Augustine offered to be the Township's Municipal Coordinator representative since she is already a member of the Merry Mixers. Attorney Kopen noted this would be acceptable for the Deputy Mayor to be appointed for the position.

BILLS AND CLAIMS

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to approve and pay bills and claims that are in order and attached as **Bill List** for **February** 2007.

Roll Call Vote:	AYE	-	Augustine, Niemann, Burke
	NAY	-	None
	ABSTAIN	-	None
	ABSENT	-	None

DENTAL REIMBURSEMENT APPROVAL

Mayor Burke discussed a dental reimbursement that has been approved as a one time payment.

Mayor Burke stepped down from the Chair and made a motion, Mrs. Nieman seconded the motion to approve this one time payment to an employee of the Township for a dental reimbursement in the amount of \$575.00.

ROLL CALL VOTE:	AYE	-	Niemann, Burke
	NAY	-	None
	ABSTAIN	-	Augustine
	ABSENT	-	None

PUBLIC COMMENT - PRIVILEGE OF THE FLOOR

Jack MacConnell-Spring Hill Road Commented on the cost of the renovations that had been done a year ago in the municipal building. He feels the cost was over the limit. Would like to see something done about the situation. Mr. MacConnell would also like to see new lock and keys put in on every door in the municipal building. He stated that too many people have keys for the building. Also Mr. MacConnell would like to see some kind of a fence put up around the pond on the Melnick farm near the Township Garage. He feels like it is an accident waiting to happen.

Sandra McNicol - Oak Grove Road Stated she spoke with Debbie Stryker from the Historical Society and wanted the public to know that there will be a Historical Society meeting on February 2nd, 2007 and the topic will be "My Favorite Places in Kingwood Township". She said that the Historical Society would like people to come to participate and give their ideas for preserving special places in the Township. Mrs. McNicol also asked about the certification classes for the planning board members and other issues to do with the development on Horseshoe Bend Road as far as water basins, storm water catch basins, water towers and sprinkler systems.

REPORTS

Mayor Burke noted the following have been received and are available for review:

Tax Collector's Reports of October, November, December 2006
Municipal Court Report of December 2006
Construction Reports of December 2006
Construction Department Analysis for 2007
Zoning Permits Report of January 2007
Recycling Program
Reassessment Program
Conference Room Costs - There was discussion on the estimate cost given for the renovations from the previous Mayor.

ENGINEERS REPORT

Mayor Burke reviewed engineers report.

FUTURE MEETINGS AND ACTIVITIES

Mayor Burke reviewed as per the Agenda.

ORDINANCES

ORDINANCE NO. 14-01-2007 FIXING THE SALARIES AND
COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE
TOWNSHIP - Public Hearing and Final Adoption

Mayor Burke read the Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on January 2, 2007. The Ordinance was published in the Delaware Valley News on January 11, 2007 and has been posted in the Kingwood Township Municipal building on January 3, 2007. Copies of the Ordinance have been available for inspection by the public since January 3, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the hearing to the public. **All voted Aye on Roll Call Vote.**

There were no comments from the public.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public comment portion of the hearing. **All voted Aye on Roll Call Vote.**

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on final reading **AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP.**

ROLL CALL VOTE:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE NO. 14-02-2007 PROVIDING FOR THE TOWNSHIP'S SHARE OF ACQUISITION OF FARMLAND PRESERVATION IN LAND BEING UNDERTAKEN THROUGH COST SHARING WITH THE NJ STATE AGRICULTURAL DEVELOPMENT COMMITTEE AND COUNTY OF HUNTERDON, APPROPRIATING \$67,793.00 THEREFORE FROM THE TOWNSHIP MUNICIPAL OPEN SPACE TRUST FUND - Public Hearing and Final Adoption

Mayor Burke read the Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on January 2, 2007. The Ordinance was published in the Delaware Valley News on January 11, 2007 and has been posted in the Kingwood Township Municipal building on January 3, 2007. Copies of the Ordinance have been available for inspection by the public since January 3, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the hearing to the public. **All voted Aye on Roll Call Vote.**

There were no comments from the public.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public comment portion of the hearing. **All voted Aye on Roll Call Vote.**

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on final reading **AN ORDINANCE PROVIDING FOR THE TOWNSHIP'S SHARE OF ACQUISITION OF FARMLAND PRESERVATION IN LAND BEING UNDERTAKEN THROUGH COST SHARING WITH THE NJ STATE AGRICULTURAL DEVELOPMENT COMMITTEE AND COUNTY OF HUNTERDON, APPROPRIATING \$67,793.00 THEREFORE FROM THE TOWNSHIP MUNICIPAL OPEN SPACE TRUST FUND.**

ROLL CALL VOTE:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE NO. 14-03-2007 TO AMEND THE KINGWOOD CODE ENTITLED "PLANNING BOARD" - Introduction and Adoption on First Reading

Mayor Burke read the Ordinance aloud by title.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE TO AMEND THE KINGWOOD CODE ENTITLED "PLANNING BOARD"**.

ROLL CALL VOTE: **AYE** - Augustine, Niemann, Burke
 NAY - None
 ABSTAIN - None
 ABSENT - None

Consideration of final adoption at a public hearing is scheduled for Tuesday, March 6th, 2007 at a meeting beginning at 8:00 P.M. at the Municipal Building.

PLANNING BOARD - Appointments by Mayor

Mayor Burke reviewed the amended appointments.

In accordance to the Ordinance, amendments to appointments for Planning Board members have been made. Todd Kratzer Municipal Official for the Board of Health has been appointed as a Class II member of the Planning Board. Mr. Kratzer will be sworn into office at the next regular meeting in March. Sandra McNicol has been removed as a Class II Member and appointed as Alternate #1 member of the Planning Board. Lisa Senus who was an Alternate member has resigned her position at this time.

ORDINANCE NO. 14-04-2007 TO AMEND THE DEVELOPMENT REGULATIONS, SPECIFICALLY "CHAPTER 132 - ZONING" OF THE GENERAL ORDINANCES OF THE TOWNSHIP - Introduction and Adoption on First Reading

Mayor Burke read the Ordinance aloud by title.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE TO AMEND THE DEVELOPMENT REGULATIONS, SPECIFICALLY "CHAPTER 132 - ZONING" OF THE GENERAL ORDINANCES OF THE TOWNSHIP.**

ROLL CALL VOTE:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Tuesday, March 6th, 2007 at a meeting beginning at 8:00 P.M. at the Municipal Building.

ORDINANCE NO. 14-05-2007 TO AMEND THE DEVELOPMENT REGULATIONS, SPECIFICALLY "CHAPTER 115 - SUBDIVISION OF LAND" AND "CHAPTER 132 - ZONING" OF THE GENERAL ORDINANCES OF THE TOWNSHIP - Introduction and Adoption on First Reading

Mayor Burke read the Ordinance aloud by title.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE TO AMEND THE DEVELOPMENT REGULATIONS, SPECIFICALLY "CHAPTER 115 - SUBDIVISION OF LAND" AND "CHAPTER 132 - ZONING" OF THE GENERAL ORDINANCES OF THE TOWNSHIP.**

ROLL CALL VOTE:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Tuesday, March 6th, 2007 at a meeting beginning at 8:00 P.M. at the Municipal Building.

RESOLUTIONS

The following Resolution was introduced:

RESOLUTION NO. 2007 - 11

UTILIZATION OF OPEN SPACE FUNDS

WHEREAS, the Township Committee of the Township of Kingwood hereby acknowledges the requirements of preliminary costs to determine the scope and cost of a proposed undertaking; and

WHEREAS, the purpose of these preliminary costs is to explore the possible purchase of open space or easements of property located in Kingwood Township.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the amount appropriated for preliminary costs shall not exceed \$8,900.00.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

ROLL CALL VOTE:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ABSTAIN	-	None
ABSENT	-	None

The following Resolution was introduced:

RESOLUTION NO. 2007 - 12

TAX SALE REDEMPTION

WHEREAS, the Tax Collector has received redemption monies in the amount of \$4,482.05 to redeem Tax Sale Certificate No. 2006-05 on Block 24, Lot 7.02.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the treasurer be authorized to issue a check in the amount of \$4,482.05 to James Rice/John Tatar, 39 Larson Road, Ringoes, New Jersey, 08551 for the redemption of Tax Sale Certificate No. 2006-05.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

ROLL CALL VOTE:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ABSTAIN	-	None
ABSENT	-	None

The following Resolution was introduced:

RESOLUTION NO. 2007 - 13

AMENDED TEMPORARY APPROPRIATIONS

WHEREAS, 40:4A-19 of the Local Budget Law provides that (where contracts, commitments or payments are made prior to the adoption of the 2007 Municipal Budget) temporary appropriations shall be made for the purpose and the amounts required in the manner provided therein and within the time provided; and

WHEREAS, one quarter of the total appropriations (exclusive of debt redemption, public assistance and capital improvements) in the 2006 Municipal Budget is \$511,876.85.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that these temporary appropriations be hereby made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

Open Space	
Salaries and Wages	\$ 625.00
Other Expense	\$ 150.00
Bond Anticipation Note Payment	\$ 72,500.00

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

ROLL CALL VOTE:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

The following Resolution was introduced:

RESOLUTION NO. 2007 - 14

AUTHORIZE BANK AS AGENT FOR TAX PAYMENTS

WHEREAS, the Township of Kingwood, in the County of Hunterdon and State of New Jersey is desirous of providing its residents with the convenience of a Route 12/Route 519 facility for the payment of real estate taxes, and to reduce the expense of the operation of the Township of Kingwood, tax collector’s office (the “Tax Collector”); and

WHEREAS, the Skylands Community Bank is willing to perform this service as a convenience to the public pursuant to the terms hereinafter specified; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Clerk of the Township of Kingwood, County of Hunterdon, State of New Jersey are hereby authorized to execute the agreement on behalf of the Township. This agreement shall be effective for the one year period ending December 31, 2007 and shall automatically be renewed from year to year thereafter unless terminated by either party, with a 30 day written notice to the other.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

ROLL CALL VOTE:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSENT	- None
	ABSTAIN	- None

The following Resolution was introduced:

RESOLUTION NO. 2007 – 15

AUTHORIZING ESCROW AGREEMENT FOR HOUSING TRUST FUND GROWTH SHARE FEES

WHEREAS, the Township of Kingwood, in the County of Hunterdon and State of New Jersey may impose, collect and spend payments in lieu of constructing affordable units from the adopted growth share ordinance in accordance with the regulations of COAH at N.J.A.C. 5:94-4.4 et seq., and with the approval of COAH; and

WHEREAS, pursuant to COAH’s third round regulations effective on December 20, 2004, on September 6, 2005 the governing body of Kingwood Township adopted Ordinance No. 13-9-2005, the Growth Share Ordinance of Kingwood Township, Amending the Land Use Ordinance; and

WHEREAS, COAH has not yet approved a spending plan for Kingwood Township, Kingwood Township acknowledges that no expenditure of payments in lieu of constructing affordable units from the adopted Growth Share Ordinance may occur prior to the Township’s petition for third round substantive certification and COAH’s approval of a spending plan; and

WHEREAS, the Growth Share Ordinance requires an interest-bearing housing trust fund to be established for the purpose of receiving collected payments in lieu of constructing affordable units from the adopted Growth Share Ordinance and provides that no money shall be expended from the housing trust fund unless the expenditure conforms to the Growth Share Ordinance, a spending plan approved by COAH and the conditions set out at N.J.A.C. 5:94-6.12; and

WHEREAS, COAH’s approval of the Growth Share Ordinance further requires Kingwood Township, within seven days of opening the trust fund account authorized by the ordinance, to enter into an escrow agreement with COAH pursuant to N.J.A.C. 5:9406.11 (a) to enable COAH to monitor disbursement of collected payments in lieu of constructing affordable units from the adopted Growth Share Ordinance and to direct expenditure of such funds after proper notice if their imposition, collection and/or expenditure are not in conformance with the terms of the approved Growth Share Ordinance, the conditions set out at N.J.A.C. 5:94-6.16(a) and the spending plan approved by COAH; and

NOW THEREFORE, BE IT RESOLVED, that the Mayor of the Township of Kingwood, County of Hunterdon, State of New Jersey is hereby authorized to execute the agreement on behalf of the Township.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

ROLL CALL VOTE:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

NEW BUSINESS

Commercial and Industrial Committee - Appointment

Mayor Burke announced a vacancy to be filled by David Oertle, as a new member of the Commercial and Industrial Committee. Mr. Oertle was sworn in by Township Clerk MacConnell.

Request for Real Estate Tax Refund B113 L 14.04

Attorney Kopen reviewed request. Stated there is no statutory basis to issuing a refund, unless a correction of errors complaint is filed. Attorney Kopen will respond.

Proposed IT Consulting Services for 2007

Mayor Burke solicited three people for the position. A proposal and agreement was sent by Mr. Douglas Frey.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to hire Douglas Frey for Computer Consultant services.

ROLL CALL VOTE:	AYE	-	Augustine, Niemann, Burke
	NAY	-	None
	ABSTAIN	-	None
	ABSENT	-	None

Read Across America - NJ

Mayor Burke read aloud

New Jersey Division of Archives and Records Management PARIS Grant Funding

The Township Committee agreed commitment to the program.

Senate Bill 695 - Raise Annual Dog License Fees

The Hunterdon County Department of Health faxed a notice of a Senate Bill 695, which raises the cap on annual municipal dog licensing fees to \$21.00 per dog. Board of Health secretary, Diane Laudenbach reviewed the information with the Committee members and will research further for next months meeting.

LOSAP

Discussion on LOSAP members and qualifications for LOSAP contribution during 2006 calendar year was reviewed.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to approve all members of the LOSAP Program from the Kingwood Township Rescue Squad, and Volunteer Fire Company. All say Aye on Roll Call Vote.

Request to Authorize Road Department Foreman as User of Township Credit Card and Set Limit

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and approved to honor request for Public Works Dept. Foreman Mark Petro to be named as a user of a Township Credit Card with a \$500 limit set.

ROLL CALL VOTE:	AYE	-	Augustine, Niemann, Burke
	NAY	-	None
	ABSTAIN	-	None
	ABSENT	-	None

Personnel Liaison/Office Manager

Mayor Burke suggested to appoint Committeewoman Elaine Niemann, as Personnel Liaison/Office Manager for the Municipal office.

It was moved by Mrs. Augustine, Mayor Burke stepped down from the Chair and second the motion to appoint Elaine Niemann as Personnel Liaison/Office Manager for the Township.

ROLL CALL VOTE:

AYE	- Augustine, Burke
NAY	- None
ABSTAIN	- Niemann
ABSENT	- None

Policies: Waiting Area for Public During Closed Session

Mayor Burke spoke to all Court employees recently about the need to have room where they can discuss things that may be confidential. There was a discussion on cleaning out the file room behind the Court room for a conference room for privacy for the Court and for the Township Committee during executive session. Files will be cleaned out and stored at the Township Garage.

Sign In of Speakers for Public Comment

It was suggested that there be a form set out during public comment during all meetings for residents to fill in their name, road, e-mail and phone number (optional) for the Committee to know who they are and contact them when a response is needed.

OLD BUSINESS

Deer Carcass Removal Service

A discussion on the removal of dead deer and a decision whether to authorize an agreement with the vendor was reviewed.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to authorize the use of a vendor to pick up dead deer as need.

ROLL CALL VOTE:

AYE	- Augustine, Niemann, Burke
NAY	- None
ABSTAIN	- None
ABSENT	- None

Website Policy

Clerk MacConnell discussed with the Committee the possibility for other secretaries to send their information to the Web Site volunteer.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to amend the Township policy, to permit other personnel to send additional information to the Web Site volunteer other than the Clerk.

ROLL CALL VOTE:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ABSTAIN	-	None
ABSENT	-	None

SUBSTITUTE CONSTRUCTION OFFICIAL SALARY

A substitute construction official has been hired to cover for the Townships construction official while absent due to an accident. Mayor Burke spoke with the substitute and they discussed due to so many hours it may be a better idea to pay a salary of a certain amount a week, rather than by the hour. More will be discussed after the executive session.

MINUTES

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the minutes of the January 2, 2007 ReOrganizational Meeting and place on file.

Roll Call Vote:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ABSTAIN	-	None
ABSENT	-	None

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the minutes of the January 2, 2007 Regular Township Committee Meeting and place on file.

Roll Call Vote:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ASTAIN	-	None
ABSENT	-	None

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the minutes of the January 2, 2007 Executive Session and place on file.

Roll Call Vote:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ABSTAIN	-	None
ABSENT	-	None

RESOLUTION

The following Resolution was introduced:

EXECUTIVE SESSION - RESOLUTION NO. 2007 - 16

Following a brief recess, at approximately 9:35 P.M., the following Resolution was introduced to enter into closed session:

EXECUTIVE RESOLUTION NO. 2007 - 16

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Personnel:

**Employee Handbook and Manual
Emergency Management Coordinator
Special Legal Counsel on Affordable
Housing**

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon Conclusion, dismissal or settlement of litigation; or final Resolution of agreements or personnel matters; and in any Event, when appropriate pursuant to N.J.S.A. 10:4-7 and-13.

4. This resolution shall take effect immediately.

5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:

AYE	-	Augustine, Niemann, Burke,
BYE	-	None
ABSTAIN	-	None
ABSENT	-	None

RETURN TO REGULAR SESSION

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to return to regular session at 10:50 P.M. **All** voted **Aye** on **Roll Call Vote**

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2007 - 17

A RESOLUTION OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY REGARDING THE POSITION OF MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the Township of Kingwood, as provided in New Jersey Statute Appendix A:9-40.1, desires to remove the current Municipal Emergency Management Coordinator and appoint a new Municipal Emergency Management Coordinator,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Kingwood, County of Hunterdon, as follows:

1. Steven Zdepski is removed from filling the position of Municipal Emergency Management Coordinator pursuant to New Jersey Statute Appendix A:9-40.1.
2. A vacancy in the office of Municipal Emergency Management Coordinator has been created;
3. James Burke is hereby named to fill the vacancy as Kingwood Township's Municipal Emergency Management Coordinator;

4. James Burke shall serve in the position of Municipal Emergency Management Coordinator on a volunteer basis without pay.

It was moved by Mrs. Niemann, Mayor Burke stepped down from the Chair, seconded the motion and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	-	Niemann, Burke
	NAY	-	None
	ABSTAIN	-	Augustine
	ABSENT	-	None

ORDINANCE

ORDINANCE NO. 14-07-2007 REPEALING ARTICLE X ENTITLED "SPECIAL LEGAL COUNSEL ON AFFORDABLE HOUSING " OF THE KINGWOOD MUNICIPAL CODE -
Introduction and Adoption on First Reading.

Mayor Burke read the Ordinance aloud by title.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE REPEALING ARTICLE X ENTITLED "SPECIAL LEGAL COUNSEL ON AFFORDABLE HOUSING" OF THE KINGWOOD MUNICIPAL CODE.**

ROLL CALL VOTE:	AYE	-	Augustine, Niemann, Burke
	NAY	-	None
	ABSTAIN	-	None
	ABSENT	-	None

Consideration of final adoption at a public hearing is scheduled for Thursday, February 22nd, 2007 at a meeting beginning at 6:00 P.M. at the Municipal Building.

BILLS AND CLAIMS

C.F.O. discussed the previous engineer's unpaid bills, which exceed price quotations without authorization. There was a change in engineers in 2007. The new engineer has all information and has taken over projects. The Township may not receive grants if not started by June of 2007, due to lack of work by previous engineer. Attorney to look into this further.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2007 - 18

2006 RESERVE BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2006 Reserve Budget Appropriations:

From:	To:	Amount:
116-0004-101	116-0001-299	\$ 400.00
116-0004-299	116-1300-440	\$ 200.00
116-0007-101	116-0001-299	\$ 150.00
116-0007-299	116-0001-299	\$ 120.00
	116-0006-299	\$ 80.00
116-0450-299	116-0006-299	\$ 100.00
116-0150-299	116-0100-299	\$ 200.00
116-0051-299	116-0800-299	\$ 400.00
116-0300-299	116-0800-299	\$ 250.00
116-0550-299	116-0800-299	\$ 150.00
116-1300-400	116-0800-299	\$ 250.00
116-1750-299	116-0800-299	\$ 150.00
116-0650-101	116-0650-450	\$ 2,500.00
116-1750-299	116-0650-450	\$ 25.00
116-0650-299	116-1300-440	\$ 1,842.00
	116-0050-299	\$ 2,225.00
	116-0200-299	\$ 7.00
	116-0650-451	\$ 1,026.00
	116-0009-299	\$ 3,900.00
116-1300-420	116-0650-451	\$ 100.00
116-1700-299	116-0650-451	\$ 775.00
	116-1300-440	\$ 3,025.00
116-1750-299	116-1300-440	\$ 74.00
116-0001-001	116-1300-440	\$ 100.00
		\$18,049.00

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

DENTAL AND EYEGLASS BENEFITS

There was a lengthy discussion on the dental and eyeglass benefits and also the State health benefits.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2007 – 20

WHEREAS, the Township Committee is conducting a review of the Employee Handbook and Personnel Manual; and

WHEREAS, the Township Committee has determined to amend the Eye Care and Dental Coverage section of the Handbook and Manual;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey on this 6th day of February, 2007 that the “Employee Handbook and Personnel Manual” is hereby amended as follows:

Eye Care and Dental Coverage

The Township of Kingwood will reimburse eligible employees who earn \$10,000.00 or greater for dental care and eye care combined, up to \$1,250.00 per calendar year. An executed voucher with documentation attached showing a paid invoice of services must be submitted for reimbursement. The voucher is to be made payable to the employee and should be submitted on a timely basis to facilitate the processing of refunds within the calendar year. If the full \$1,250.00 reimbursement is not used by the end of the calendar year, the balance will be given to the employee less all applicable taxes. Part time employees, who work less than 20 hours per week and who have been employed by the Township of Kingwood for more than four (4) years shall be eligible to receive this benefit.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt the foregoing Resolution.

ROLL CALL VOTE:	AYE	- Augustine, Niemann, Burke
	BYE	- None
	ABSTAIN	- None
	ABSENT	- None

Special Meeting Scheduled

It was discussed the need for a Special Township Committee meeting to follow up on personnel issues. The meeting has been scheduled to be on February 22, 2007 at 6:00 P.M.

There was a brief discussion addressed to the Township Attorney as far as contacting the COAH Counsel and the changes that have taken place and when they will be in affect.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adjourn the meeting at 11.25 P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Brown, RMC
Deputy Clerk**