

MARCH 6, 2007

A Regular Meeting of the Kingwood Township Committee was called to order at 8:05 P.M. with Mayor Burke presiding.

Also present at the meeting were Deputy Mayor Augustine, Committeewoman Niemann, Attorney Kopen, C.F.O. D. Laudenbach, Clerk MacConnell and Deputy Clerk Brown. Following the salute to the Flag, Mayor Burke read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Delaware Valley News and the Express Times on January 11, 2007 and by telefaxing copies of the notice to the Courier News and Star Ledger on January 9, 2007. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 9, 2007.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

CORRESPONDENCE

**Memorandum from Cty. Open Space Trust Fund Program
Administrator re: Allocation of Funds Under Municipal Grant
Program**

Mayor Burke briefly reviewed.

Letter from Kingwood Township School Administrator L. Hartner re: Wastewater Treatment Facility

Mayor reviews a letter from Laura Hartner, Chief School Administrator explaining that the wastewater treatment plant facility needs a major rehabilitation to function in compliance with the NJDEP permit requirements. The letter is a request that the Township enter into an interlocal Services Agreement whereby the project will be undertaken and paid for by the Township. Mayor Burke stated that the Township will be working with the school on this situation. No plans to enter an agreement at this time.

Letter from NJ State Scenic Byways Coordinator re: Update of 1997 Plan

Mayor Burke briefly reviewed.

Request to Read Aloud Elder Quest 2007 News Release

Mayor Burke reads letter aloud. Copies to be made for Margaret Augustine to give out to seniors at their next meeting.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2007 - 22

2006 RESERVE BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2006 Reserve Budget Appropriations:

From:	To:	
116-0650-451	116-0650-299	\$ 1,000.00
116-0750-101	116-0750-299	\$ 20.00
116-0650-451	116-0450-299	\$ 140.00
116-0650-451	116-1050-299	\$ 340.00

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote: AYE - Augustine, Niemann, Burke
 NAY - None
 ABSTAIN - None
 ABSENT - None

BILLS AND CLAIMS

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to approve and pay the bills and claims that are in order and attached as **Bill List** for **March** 2006.

Roll Call Vote: AYE -Augustine, Niemann, Burke
 NAY -None
 ABSTAIN -None
 ABSENT -None

PUBLIC COMMENT - PRIVILEGE OF THE FLOOR

Jack MacConnell, Spring Hill Road Commented that the Star Ledger news paper delivery is building up at the end of resident driveways. Mr. MacConnell is concerned with the risk of crime when all the papers pile up and would like the Township to send a letter to the Star Ledger to notify them not to leave additional newspapers when previous papers have not been picked up.

Mr. MacConnell, also asked when the door downstairs of the municipal building will be repaired. Mayor Burke responded. He also commented on the sign on the Bridge on Spring Hill Road and suggested that it be moved a bit away from the bridge. Mr. MacConnell stated that the exit in the driveway of the municipal building is not wide enough for a truck to get through and turn with the close signs near the opening. He also mentioned the blinking lights in the municipal building, and lack of fire alarms.

REPORTS

Mayor Burke noted the following have been received and are available for review:

Tax Collector's Report of January and February 2007
Municipal Court Report of January 2007
Construction Department Report of January and February 2007
Zoning Permits Report of February 2007
Bond Anticipation Note Sale
Township Engineer's Monthly Report

Mayor Burke reviewed the Engineers report.

FUTURE MEETINGS AND ACTIVITIES

Mayor Burke reviewed as per the Agenda.

ORDINANCES

**ORDINANCE NO. 14-03-2007 TO AMEND THE KINGWOOD CODE,
ARTICLE 1, ENTITLED "PLANNING BOARD" VOL. 14, PG. 14-03 -
Public Hearing and Final Adoption**

Mayor Burke read Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on February 6, 2007. The Ordinance was published in the Delaware Valley News on February 15, 2007 and has been posted in the Kingwood Township Municipal building on February 7, 2007. Copies of the Ordinance have been available for inspection by the public since February 7, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the hearing to the public. **All** voted **Aye** on **Roll Call Vote**.

No comments from the public.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public comment portion of the hearing. **All** voted **Aye** on **Roll Call Vote**.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on final reading **AN ORDINANCE TO AMEND THE KINGWOOD CODE, ARTICLE 1, ENTITLED "PLANNING BOARD"**.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE NO. 14-04-2007 TO AMEND THE DEVELOPMENT REGULATIONS OF THE TOWNSHIP, SPECIFICALLY "CHAPTER 132 - ZONING" OF THE GENERAL ORDINANCES VOL.14, PG. 14-04 -
Public Hearing and Final Adoption

Mayor Burke read Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on February 6, 2007. The Ordinance was published in the Delaware Valley News on February 15, 2007 and has been posted in the Kingwood Township Municipal building on February 7, 2007. Copies of the Ordinance have been available for inspection by the public since February 7, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the hearing to the public. **All** voted **Aye** on **Roll Call Vote**.

No comments from the public.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public comment portion of the hearing. **All** voted **Aye** on **Roll Call Vote**.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on final reading **AN ORDINANCE TO AMEND THE DEVELOPMENT REGULATIONS OF THE TOWNSHIP, SPECIFICALLY "CHAPTER 132-ZONING" OF THE GENERAL ORDINANCES.**

Roll Call Vote: AYE - Augustine, Niemann, Burke
 NAY - None
 ABSTAIN - None
 ABSENT - None

ORDINANCE NO. 14-05-07 TO AMEND THE DEVELOPMENT REGULATIONS, SPECIFICALLY "CHAPTER 115 - SUBDIVISION OF LAND" AND "CHAPTER 132 - ZONING" OF THE GENERAL ORDINANCES OF THE TOWNSHIP - Introduction and adoption on First Reading

Mayor Burke read the Ordinance aloud which was introduced.

Deputy Mayor Augustine asked questions about the amount of plats needed. Committeewoman Niemann commented that in the future possibly there will be electronic plats available.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE TO AMEND THE DEVELOPMENT REGULATIONS, SPECIFICALLY "CHAPTER 115 - SUBDIVISION OF LAND" AND "CHAPTER 132 - ZONING" OF THE GENERAL ORDINANCES OF THE TOWNSHIP.**

Roll Call Vote: AYE - Augustine, Niemann, Burke
 NAY - None
 ABSTAIN - None
 ABSENT - None

Consideration of final adoption at a public hearing is scheduled for Tuesday, April 3, 2007 at a meeting beginning at 8:00 P.M. at the municipal building.

ORDINANCE NO. 14-06-07 CALENDAR YEAR 2007 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40a:4-45.14) - Introduction and adoption on First Reading

Mayor Burke read the Ordinance aloud which was introduced.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on first reading **CALENDAR YEAR 2007 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40a:4-45.14)**.

Roll Call Vote: AYE - Augustine, Niemann, Burke
 NAY - None
 ABSTAIN - None
 ABSENT - None

Consideration of final adoption at a public hearing is scheduled for Tuesday, April 3, 2007 at a meeting beginning at 8:00 P.M. at the municipal building.

ORDINANCE NO. 14-08-07 AN ORDINANCE TO AMEND DOG LICENSE FEES, SPECIFICALLY "CHAPTER 57 ANIMALS" OF THE GENERAL ORDINANCES - Introduction and adoption on First Reading

Mayor Burke read the Ordinance aloud which was introduced.

It was reviewed that the dog license fees will be raised to \$12.00 and \$15.00 effective April 13, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE TO AMEND DOG LICENSE FEES, SPECIFICALLY "CHAPTER 57 ANIMALS" OF THE GENERAL ORDINANCES**.

Roll Call Vote: AYE - Augustine, Niemann, Burke
 NAY - None
 ABSTAIN - None
 ABSENT - None

Consideration of final adoption at a public hearing is scheduled for Tuesday, April 3, 2007 at a meeting beginning at 8:00 P.M. at the municipal building.

ORDINANCE NO. 14-09-07 AN ORDINANCE TO AMEND THE KINGWOOD CODE, "CHAPTER 31 - OFFICERS AND EMPLOYEES" AND SPECIFICALLY "ARTICLE VII - CORPORATION COUNSEL" -

Introduction and adoption on First Reading

Mayor Burke read the Ordinance aloud which was introduced.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt on first reading **AN ORDINANCE TO AMEND THE KINGWOOD CODE, "CHAPTER 31 - OFFICERS AND EMPLOYEES" AND SPECIFICALLY "ARTICLE VII - CORPORATION COUNSEL"**.

Roll Call Vote: **AYE** - Augustine, Niemann, Burke
 NAY - None
 ABSTAIN - None
 ABSENT - None

Consideration of final adoption at a public hearing is scheduled for Tuesday, April 3, 2007 at a meeting beginning at 8:00 P.M. at the municipal building.

RESOLUTIONS

The following Resolution was introduced:

RESOLUTION NO. 2007-23

**ENABLING RESOLUTION
ANJEC GRANT PROPOSAL**

WHEREAS, the Association of New Jersey Environmental Commissions ("ANJEC) provides grants to municipal governments and grants to nonprofit organizations for assistance in the development of land use regulations to protect and preserve the environment and natural resources and to reduce sprawl; and

WHEREAS, the Township of Kingwood desires to undertake a comprehensive review of Kingwood's development regulations with respect to the protection of environmental features and natural resources and finds that it would further the public interest to apply to ANJEC for a grant to assist and help defray the costs of such an undertaking;

NOW, THEREFORE, the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey resolves that Mayor James Burke or the successor to the office of Mayor of Kingwood Township is hereby authorized to:

- (1) make application to ANJEC for a grant as set forth in the proposal presented to the Township Committee; and
- (2) provide additional information and furnish such documents as may be required to obtain such grant;

WHEREAS, ANJEC shall determine if the application is complete and in conformance with the scope and intent of ANJEC's grant program, and notify the Township if the application for a grant will be granted and of the amount of the funding provided; and

WHEREAS, the applicant is willing to use ANJEC's funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with ANJEC for the projects identified in the original grant application;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood Township:

1. That the Mayor of the above named body or board is hereby authorized to execute an agreement and any amendment thereto with ANJEC to effectuate any grant obtained as a result of the submission of the grant proposal approved by the Township Committee, and;
2. That the applicant has its matching share of the project, if a match is required, in the amount of \$10,000.00.
3. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project;

4. That this resolution shall take effect immediately.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - **Augustine, Niemann, Burke**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

The following Resolution was introduced:

RESOLUTION NO. 2007 - 24

**RESOLUTION SUPPORTING RENEWAL OF THE
GARDEN STATE PRESERVATION TRUST**

WHEREAS, continued investment in open space and farmland preservation is vitally important to the State, as it enhances New Jersey's economy, safeguards its remaining natural, agricultural, recreational and cultural resources and preserves its character; and

WHEREAS, New Jersey continues to face incredible pressure from development, losing nearly 50 acres of open space daily to new development projects; and

WHEREAS, the Garden State Preservation Trust provides a match for open space taxes collected by all 21 counties and more than 225 municipalities; and

WHEREAS, protecting open spaces and improving urban natural areas stabilizes local property taxes and revitalizes communities; and

WHEREAS, since its creation in 1998, the Garden State Preservation Trust has enabled the State of New Jersey, its local governments, and nonprofits to acquire over 432,000 acres of parks, open space and farmland; and

WHEREAS, the Garden State Preservation Trust is essential not only to the State's conservation programs, but also to the work of counties, municipalities and nonprofit organizations by providing grants and low interest loans to help preserve land while protecting natural resources and farmland for future generations; and

WHEREAS, even many of the places already protected - our state and local parks - are threatened by inadequate levels of funding for operation, maintenance, and stewardship; and

WHEREAS, the Garden State Preservation Trust is virtually depleted, with funds to be completely exhausted in 2007 despite the continued need for the programs it makes possible;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey as follows:

1. Kingwood Township supports the renewal and strengthening of the Garden State Preservation Trust, to provide \$325 million annually for New Jersey to continue its programs to acquire open space and farmland and improve historic sites and preserved lands. This amount includes \$225 million a year for acquisition and \$100 million a year for capital projects, which could be provided by bonding an annual dedicated stream of tely \$150 million.
2. Kingwood Township supports the dedication of \$56 million annually to establish a stable source of funding for operation, maintenance, and stewardship for parks, recreation and natural areas.

3. The Municipal Clerk is hereby authorized to provide a copy of this Resolution to the following:

Honorable Jon Corzine, Governor, PO Box 001,
Trenton, NJ 08625
State Senators
State Assemblypersons
Morris Land Conservancy, 19 Boonton Ave.,
Boonton, NJ 07005
New Jersey Conservation Foundation, Bamboo Brook,
170 Longview
Rd., Far Hills, NJ 07931
The Outdoor Recreation Alliance c/o NJ Audubon
Society, 142 W
State St., Trenton, NJ 08608
Daily and Weekly Newspapers

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

The following Resolution was introduced:

RESOLUTION NO. 2007 - 25

**PARIS GRANTS PROGRAM
FOR SHARED SERVICES WITH COUNTY**

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey, that;

WHEREAS, the State of New Jersey has launched its pioneering Public Archives and Records Infrastructure Support (PARIS) grant program to meet the strategic records management, preservation, and storage needs of county and municipal governments; and

WHEREAS, a top priority of the PARIS grants program is to achieve efficiencies of cost and operation through shared services and to create a service structure for municipalities that do not have the resources to create one for themselves; and

WHEREAS, in the 2007-08 grant cycle, priority funding will be given to county projects to perform municipal inventories for all of their municipalities; and

WHEREAS, the Township of Kingwood desires to collaborate with the County of Hunterdon in the performance of an archives and records management inventory, needs assessment, and strategic plan; and

WHEREAS, the Township of Kingwood urges the county to develop a proposal to perform county-wide municipal inventories, needs assessments, and strategic plans; and

WHEREAS, the Township of Kingwood is acknowledging that the County of Hunterdon would be both the lead agency and the applicant for such a proposal; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, that the Township of Kingwood does support and commit to cooperation and participation in the PARIS grant for the purposes set forth above, and to execute and deliver all documents required incident thereto.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

NEW BUSINESS

Appointment - County Agriculture Development Board Liaison

Mayor Burke explained the need of a Liaison representative Kingwood Township. There was a suggestion that Liz Schmidt be considered for the position. Mayor Burke then asked Liz Schmidt if she would be interested in this position. Mrs. Schmidt responded yes, that she would like to be the County Agriculture Development Board Liaison for the Township.

Application for Raffle License - Del Val Dawgs

The raffle license application was reviewed. Clerk MacConnell explained the type of raffle to be held, the date, the location where it will be held and that all was in place and that the application included all the necessary information.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to approve raffle application for the Del Val Dawgs Pop Warner Football, and a license to be issued after approved by the State. The raffle is scheduled to be held at Razberry's Banquet Center on April, 21, 2007 from 7:00 - 10:00 P.M.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Clean Up Day Quotations

Mayor Burke read aloud the quotations. The Committee reviewed each quote. There were quotations from three services. (Advantage Services LLC) - Container - \$175.00/plus \$73.50 per ton of debris. (Russell Reid) - container - \$195.00/plus \$79.00 per ton of debris. (RaritanValley) - container - \$159.14/plus \$75.50 per ton of debris.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to approve Raritan Valley Disposal to be awarded for the Clean Up Day program.

A letter and agreement to be sent to Raritan Valley Disposal awarding them the job for the program.

Roll Call Vote:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ABSTAIN	-	None
ABSENT	-	None

Township Mailing - Clean Up Letter to Property Owners - Scholarship Loan Fund Notice

It was discussed to put the Clean Up Letter on the website and also to be sent in the mailing packet. The Scholarship Loan Fund Notice to be definitely posted on the website. Clerk MacConnell stated it may be too late to send this in the mailing due to the cut off date of April 30, 2007.

Policy for Paying for Partners at Municipal Functions

Mayor Burke proposed that the Township initiate a policy for employee's partners/spouses attending municipal functions pay for their own ticket to municipal functions. It was agreed by all the Committee members to make it a policy, that anyone other than a Township employee be responsible for paying their own way to municipal functions. All Committee members agreed.

Approval of Advertisement for Kingwood Education Foundation

Committeewoman Niemann explains an ad sent from the Kingwood Township Education Foundation, an organization and fundraiser for the Kingwood Township School. The Township Committee has authorized to place the ad for the K.T.E.F. on the Township website. Mrs. Nieman encourages all to participate in their ad book and to visit the K.T.E.F. website.

Construction Fees

The Committee members reviewed. Attorney Kopen will prepare an ordinance for the new construction fees to be introduced at the April meeting.

Agriculture Advisory Committee

Committeewoman Niemann explains that the Agriculture Committee members are looking for support from the Township Committee for agricultural endeavors and to maximize their opportunities to apply for grants in the various funding programs. The A.A.C. suggests that an ordinance be passed for perc testing with a specific procedure involved. The Committee members agreed.

Board of Health Meeting Date Change

Committeewoman Niemann explained after speaking with Zoning Officer Michael DeSapio, who is also the Board of Health Chairman suggested to move the monthly meeting date for the Board of Health from the first Monday of each month to the third Wednesday of each month. All Committee members agreed it would be a good idea to look into and contact all members of the Board of Health to get approval from everyone before making a decision.

Roof at the Park

Mayor Burke reports on the repair of the roof being worked on at the park on the shed.

DPW Building Heat Problem

Mayor Burke explained a repair that had been done on the heating system at the Township garage. All has been repaired.

Status of Construction Official

Mayor Burke reported speaking with Construction Code Official Wayne Degan about his current physical condition. Mr. Burke stated, that Wayne will inform the Township when he will be authorized by his physician when he is aloud to drive and return to work. Mr. Degan expressed he should be able to return to work and do paper work during his hours, the substitute C.O. will continue the field work at this time.

OLD BUSINESS

Electrical Subcode Official/Inspector Applications & Resumes

Mayor Burke explained that the current Electrical Subcode Official has resigned as of March 16, 2007. An ad to hire a replacement will be published in this weeks paper for interested individuals to submit applications and resumes to the Township Clerk. Mayor Burke suggested that the construction official, Wayne Degan attend the interview and assist selecting a replacement electrical official for the Township. Committeewoman Niemann and Deputy Mayor Augustine requested to attend the interviews as well.

Township Keys

Mayor Burke would like to solicit quotes from locksmiths to change the keys for all the buildings in the Township. Committee members agreed.

MINUTES

September 13, 2005 Special Meeting

It was moved by Mayor Burke and carried to adopt the minutes of the September 13, 2005 Special Meeting and placed on file.

Roll Call Vote:	AYE	- Burke
	NAY	- None
	ABSTAIN	- Augustine, Niemann
	ABSENT	- None

November 2, 2006 Regular Meeting

It was moved by Mrs. Augustine, seconded by Mayor Burke and carried to adopt the minutes of the November 2, 2006 Regular Meeting and place on file.

Roll Call Vote:	AYE	- Augustine, Burke
	NAY	- None
	ABSTAIN	- Niemann
	ABSENT	- None

November 2, 2006 Executive Session

It was moved by Mrs. Augustine, seconded by Mayor Burke and carried to adopt the minutes of the November 2, 2006 Executive Session and placed on file.

Roll Call Vote:	AYE	- Augustine, Burke
	NAY	- None
	ABSTAIN	- Niemann
	ABSENT	- None

February 6, 2007 Regular Meeting

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the minutes of the February 6, 2007 Regular Meeting and place on file.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

February 6, 2007 Executive Session

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the minutes of the February 6, 2007 Executive Session and place on file.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

There was a question from Lisa Senus, a resident of the Township. Mrs. Senus asked the Township Committee about the Michalenko property cleanup. Mayor Burke responded, also reported any information given by the Zoning Official. Attorney Kopen reported that Michalenko's attorney filed an appeal to move their case to superior Court and could possibly mean no longer municipal court issues.

EXECUTIVE SESSION – RESOLUTION NO. 2007 - 26

Following a brief recess, at approximately 9:15 P.M., the following Resolution was introduced to enter into closed session:

RESOLUTION NO. 2007 - 26

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Personnel:

Employee Handbook and Manual

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon Conclusion, dismissal or settlement of litigation; or final Resolution of agreements or personnel matters; and in any Event, when appropriate pursuant to N.J.S.A. 10:4-7 and - 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

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It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RETURN TO REGULAR SESSION

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to return to regular session at 10:20 P.M. **All** voted **Aye** on **Roll Call Vote**.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adjourn the meeting at 10:21 P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully Submitted,

**Cynthia L. Brown, RMC
Deputy Clerk**