

2007 - 266

December 4, 2007

A Regular Meeting of the Kingwood Township Committee was called to order at 8:00 P.M. with Mayor Burke presiding.

Also present at the meeting were Deputy Mayor Augustine, Committeewoman Niemann, Attorney Steven Farsiou, C.F.O. Laudenbach, Deputy Clerk Brown and Clerk MacConnell. Following the salute to the Flag, Mayor Burke read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Delaware Valley News and the Express Times on January 11, 2007 and by telefaxing copies of the notice to the Courier News and Star Ledger on January 9, 2007. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 9, 2007.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Chris Tarricone – Herder Tarricone Insurance Agency

Mayor Burke welcomed Chris Tarricone, from Herder Tarricone Assoc. Mr. Tarricone reviewed last years agreement and explained that he could make changes to the coverage at this time. He approached three different companies and stated that Selective decided not to participate. He did get a quote from PAPCF and Statewide Insurance. Mr. Tarricone also said he is still waiting for a quote from Inv. Impairment Liability. A summary was distributed to the Committee members to review.

CORRESPONDENCE

Letter from Att’y. DeSapio re: Estate of William Melnyk

Mayor Burke discussed that he spoke to family members of William Melnyk. He explained to them that the Township will allow them to gradually remove items from the property. They informed him that they will be holding an auction after the holidays.

Tenants at the Ukarish property

Mayor Burke noted that tenant Leroy Miller who currently rents at the Ukarish property will be vacating the rental unit at the end of December. Mr. Miller’s son Mark who currently lives with him has requested to continue living in the apartment. Attorney Kopen will create a new lease for Mark Miller for the rental of the apartment to be effective, January 1, 2008.

Letter from State of New Jersey re: Affirmative Action Regulations

Mayor Burke reviewed.

Resolution

The following Resolution was introduced:

RESOLUTION NO. 2007 – 115

2007 BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2007 Budget Appropriations:

From:

Administrative & Executive – Salary and Wages	\$ 3,000.00
Engineering – Other Expense	\$ 2,000.00
Roads – Other Expense	\$ 3,500.00

To:

Planning Board – Other Expense	\$ 2,000.00
Insurance – Group Insurance	\$ 2,450.00
Municipal Court – Other Expense	\$ 100.00
Roads – Vehicle Maintenance	\$ 3,500.00
Buildings & Grounds – Other Expense	\$ 350.00
Parks and Playgrounds – Other Expense	\$ 100.00

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

2007 - 268

Roll Call Vote:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ABSTAIN	-	None
ABSENT	-	None

BILLS AND CLAIMS

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to approve and pay the bills and claims that are in order and attached as **Bill List** for **December** 2007.

Roll Call Vote:

AYE	-	Augustine, Niemann, Burke
NAY	-	None
ABSTAIN	-	None
ABSENT	-	None

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

Jack MacConnell – Spring Hill Road Thanked the Committee members for the wonderful Tree Lighting Ceremony and all the volunteers who helped out to make it a great event. He also thanked the Board of Health members for their support for the well ordinance.

Sandra McNicol – Oak Grove Road Thanked the Township Committee members for their hard work and excellent job this year, she expressed that she is also looking forward to working with them in 2008.

REPORTS

Mayor Burke noted that the following have been received and are available for review:

Municipal Court Report of October 2007
Construction Department Report of November 2007
Zoning Permits Report of November 2007

Mayor Burke commented on the Twp. Engineer's report. Engineer received a complaint from a resident about a drainage problem from Route 519 onto his property. The resident is going to contact the County about the problem.

The Mayor reviewed Habitat for Humanity proposals, a non-heated extra storage facility for the Township Garage, Municipal Bldg. repairs, and quotes he received for doors at the Old Fairview School. Committeewoman E. Niemann asked questions about the Milltown Road proposal the Township received from Amy Green, Environmental Consultant. Mayor Burke responded by explaining that Amy Green suggested that the Township do a township wide ditch cleanup.

Municipal Building Repairs Update

No quotes have been received as of this date for the repairs to be done at the Municipal Building. Mayor Burke obtained quotes for the exterior doors at the Old Fairview School. He also stated that the Parks and Recreation Committee approved the quotes received to replace the doors.

Gypsy Moth Suppression Program – Response Required by December 14, 2007

Mayor Burke discussed that he has spoken to a local farmer. He said that the farmer reported that the infestation of gypsy moths are the largest they have had in years. He noted that the Gypsy Moths have done a lot of damage in the Township. The cost fact will not exceed \$7,000 depending on the amount of area to be suppressed.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to proceed with a commitment with the Gypsy Moth Suppression Program for 2008.

Roll Call Vote:	AYE	-Augustine, Niemann, Burke
	NAY	-None
	ABSTAIN	-None
	ABSENT	-None

Clerk MacConnell commented that a contact representative for the Township is needed for the program. Mayor Burke noted it will probably be Jack Search, Supervisor of the Public Works Department that will be appointed as the contact representative.

FUTURE MEETINGS AND ACTIVITIES

Mayor Burke reviewed as per the Agenda.

ELIZABETHTOWN GAS COMPANY – Public Hearing

Mayor reviewed briefly.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Mayor Burke welcomed several representatives from Elizabethtown Gas. Attorney for E.G.C. Mr. John Schaff introduced himself and several representatives from the company. He reviewed how they were involved with the Township previously and requested that their franchise be renewed with the Township. Manager and Construction of Operations Bruce Garrett was sworn in by Mayor Burke before speaking.

Mayor Burke proceeded to review the original agreement. He also explained all of the areas near Route 12 where the gas was to be originally installed. The Mayor was interested to know why the gas company has extended installation of the pipe beyond the business park.

Mr. Garrett explained that the company is no longer an N.U.I. Company, it has merged and is now an A.G.L. Company. He also noted that A.G.L. has given Elizabethtown Gas additional monies to do things that reinforce their gas system. He described their plans to extend down through the Route 12 corridor down through Kingwood Township from where they now exist and buckle in and tie into the Milford line. He explained that the reason is so that they will be able to back feed their system. Mr. Garrett explained the types of materials that are installed into the ground and the procedures of how it is done. There was some discussion on the access to Frenchtown Boro and various routes along Route 12. Mayor Burke asked for an explanation as to why construction has been started without the Township being informed, and explained that their franchise has not been up to date. Mr. Kim Verran, Senior Sales Executive responded. It was noted that Route 12 would be most difficult.

Public Comments:

Jack MacConnell, Spring Hill Road Commented on the fact that the company has tried to proceed without paperwork with the Township being completed first. Mr. MacConnell expressed that the people of the town have worked very hard to keep the Township development under control. Mr. Garrett, Mr. Verran and Attorney Schaff all apologized for the misunderstanding.

Sandra McNicol, Oak Grove Road Asked representatives to explain what is consisted of mixed gases. Mr. Garrett explained that it is a mixture of natural and propane gas and air. Mrs. McNicol was concerned about whether there would be large trucks in the area and if there were any future plans for evening construction work on Route 12. She asked if someone from the gas company would be able to attend the Township's Environmental Commission coming up in a week to explain their plans. They responded that there is no guarantee, but will try to have someone attend the meeting. She also expressed concerns for future development in the Township.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public hearing. **All voted Aye on Roll Call Vote.**

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to extend an additional six months to the Elizabethtown Gas Company as per Resolution 2007-111, so as to allow a review by other boards in the Township before making a determination to renew their franchise.

Roll Call Vote:

AYE	- Augustine, Niemann, Burke
NAY	- None
ABSTAIN	- None
ABSENT	- None

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to allow E.G.C. to service natural gas to the Route 12 Business Park.

Roll Call Vote:

AYE	- Augustine, Niemann, Burke
NAY	- None
ABSTAIN	- None
ABSENT	- None

ORDINANCES

ORDINANCE NO. 14-20-2007 AMENDING SUBDIVISION, SITE PLAN, VARIANCE AND CONDITIONAL USE CHECKLIST VOL.14, PG.14-20– Public Hearing and Final Adoption

Mayor Burke read Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 2nd day of October, 2007.

This Ordinance has been posted in the Kingwood Township Municipal building on October 3rd, 2007. Copies of the Ordinance have been available for inspection by the public since October 3rd, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the hearing to the public. **All** voted **Aye** on **Roll Call Vote**.

Public Comments: None

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public comment portion of the hearing. **All** voted **Aye** on **Roll Call Vote**.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt on final reading **AN ORDINANCE AMENDING SUBDIVISION, SITE PLAN, VARIANCE AND CONDITIONAL USE CHECKLIST.**

Roll Call Vote:

AYE	- Augustine, Niemann, Burke
NAY	- None
ABSTAIN	- None
ABSENT	- None

ORDINANCE NO. 14-21-2007 AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4:53 FOR THE PREPARATION OF A MASTER PLAN OR PLANS VOL.14, PG.14-21– Public Hearing and Final Adoption

Mayor Burke read Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 5th day of November, 2007.

This Ordinance has been posted in the Kingwood Township Municipal building on November 6th, 2007. Copies of the Ordinance have been available for inspection by the public since November 6th, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the hearing to the public. **All voted Aye on Roll Call Vote.**

Public Comments: None

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public comment portion of the hearing. **All voted Aye on Roll Call Vote.**

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt on final reading **AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53 FOR THE PREPARATION OF A MASTER PLAN OR PLANS.**

Roll Call Vote:

AYE	- Augustine, Niemann, Burke
NAY	- None
ABSTAIN	- None
ABSENT	- None

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2007 - 121

SPECIAL EMERGENCY RESOLUTION - NJSA 4A:4-53

WHEREAS, it has been found necessary to make an Emergency Appropriation to meet certain extraordinary expenses incurred, or to be incurred, by the preparation and execution of a review of the Master Plan of Kingwood Township; and

WHEREAS, N.J.S.A. 40A:4-53 provides that it shall be lawful to make such appropriation, which appropriation and/or the “special emergency notes” issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth of the amount authorized pursuant to this act.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that in accordance with the provisions of NJSA 40A:4-55:

1. An emergency appropriation is hereby made for Planning Board – Other Expense – Master Plan in the amount of \$130,000.00.
2. That the emergency appropriation shall be provided for in the budgets of the next succeeding years by the inclusion of not less than \$26,000.00.
3. That an “emergency note”, not in excess of the amount authorized pursuant to law, be provided.
4. That such note shall be executed by Diane Laudenbach, Chief Financial Officer and Mayor.
5. That said note shall be dated December 31, 2007, may be renewed from time to time provided that such note and any renewals shall mature and be paid in the amount of not less than one-fifth of the total amount appropriated by this resolution in each year after the authorization.
6. That the statement required by the Local Finance Board has been filed with the Clerk and a copy will be transmitted to the Director of the Division of Local Government Services.
7. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services, however, no approval is required from the Division.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	-	Augustine, Niemann, Burke
	NAY	-	None
	ABSTAIN	-	None
	ABSENT	-	None

ORDINANCE NO. 14-22-2007 AN ORDINANCE PROVIDING FOR RECONSTRUCTION OF OAK GROVE ROAD BY THE TOWNSHIP OF KINGWOOD, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$350,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$333,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING THE COST THEREOF VOL.14, PG.14-22– Public Hearing and Final Adoption

Mayor Burke read Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 5th day of November, 2007.

This Ordinance has been posted in the Kingwood Township Municipal building on November 6th, 2007. Copies of the Ordinance have been available for inspection by the public since November 6th, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the hearing to the public. **All voted Aye on Roll Call Vote.**

Public Comments: None

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public comment portion of the hearing. **All voted Aye on Roll Call Vote.**

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt on final reading **AN ORDINANCE AN ORDINANCE PROVIDING FOR RECONSTRUCTION OF OAK GROVE ROAD BY THE TOWNSHIP OF KINGWOOD, IN THE COUNTY OF HUNTERDON, NEW JERSEY, APPROPRIATING \$350,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$333,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING THE COST THEREOF.**

Roll Call Vote:	AYE	-	Augustine, Niemann, Burke
	NAY	-	None
	ABSTAIN	-	None
	ABSENT	-	None

ORDINANCE NO. 14-23-2007 AN ORDINANCE PROVIDING FOR THE ACQUISITION OF OPEN SPACE BY THE TOWNSHIP, APPROPRIATING \$1,000,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING THE COST THEREOF VOL.14, PG.14-23– Public Hearing and Final Adoption

Mayor Burke read Ordinance aloud by title. This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 5th day of November, 2007.

This Ordinance has been posted in the Kingwood Township Municipal building on November 6th, 2007. Copies of the Ordinance have been available for inspection by the public since November 6th, 2007.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to open the hearing to the public. **All voted Aye on Roll Call Vote.**

Public Comments: None

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to close the public comment portion of the hearing. **All voted Aye on Roll Call Vote.**

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt on final reading **AN ORDINANCE NO. 14-23-2007 AN ORDINANCE PROVIDING FOR THE ACQUISITION OF OPEN SPACE BY THE TOWNSHIP, APPROPRIATING \$1,000,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$950,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING THE COST THEREOF.**

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE

ORDINANCE NO. 14-24-2007 AN ORDINANCE REGARDING DOG LICENSE FEES– Introduction and adoption on First Reading

Mayor Burke read the Ordinance aloud which was introduced. He explained that he met with the animal control official from Delaware Township. The official explained their fees and operations, and the fact that they have a large late fee only after residents have received the first notice and have not paid their dog license.

It was decided to raise the late fee to \$30.00 for licenses paid and obtained after February 10, beginning the in the year 2008.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt with amendments on first reading **AN ORDINANCE REGARDING DOG LICENSE FEES.**

Roll Call Vote:	AYE	- Augustine, Nienmann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Monday, December 31, 2007 at a meeting beginning at 10:00 A.M. at the municipal building.

ORDINANCE NO. 14-26-2007 AN ORDINANCE AMENDING CHAPTER 132 ZONING, CLASS III MINOR SUBDIVISION– Introduction and adoption on First Reading

Mayor Burke read the Ordinance aloud which was introduced.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt with amendments on first reading **AN ORDINANCE AMENDING CHAPTER 132 ZONING, CLASS III MINOR SUBDIVISION.**

Roll Call Vote:	AYE	- Augustine, Nienmann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Monday, December 31, 2007 at a meeting beginning at 10:00 A.M. at the municipal building.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2007 – 116

CANCELLATION OF OUTSTANDING CHECKS

WHEREAS, Kingwood Township has several outstanding checks which date back more than six months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to cancel the following outstanding checks and return the funds to the appropriate accounts:

Clearing Account:

<u>Check No.</u>	<u>Account</u>	<u>Amount</u>
1331	Parks & Recreation	\$ 276.00
455	Planning Board Escrow	\$ 147.00
529	Planning Board Escrow	\$ 171.00
664	Planning Board Escrow	\$ 175.00
1243	Planning Board Escrow	\$ 545.00
1244	Planning Board Escrow	\$ 265.00
2043	Current Fund	\$5684.70
2266	Current Fund	\$ 178.00
2352	Current Fund	\$ 400.00
2614	Open Space	\$1060.00
2680	Capital Account	\$ 364.64

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt the foregoing Resolution.

Roll Call Vote:

AYE	- Augustine, Niemann, Burke
NAY	- None
ABSTAIN	- None
ABSENT	- None

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2007-117

A RESOLUTION AUTHORIZING THE FORECLOSURE OF A CERTAIN TAX SALE CERTIFICATE HELD BY THE TOWNSHIP OF KINGWOOD

BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, Hunterdon County, (with the majority of members thereof affirmatively concurring) as follows:

2007 – 278

1. The Township of Kingwood is the holder of a certain tax sale certificate affecting land within said Township as listed in the tax foreclosure list prepared and certified by the Township’s tax collector attached hereto and made a part hereof;
2. Pursuant to N.J.S.A. 54:5-104.35, the Township Committee has determined to foreclose said tax sale certificate held by it;
3. The Township Committee hereby authorizes the institution of an in rem foreclosure action regarding the tax sale certificate in its name by its attorney, Gebhardt & Kiefer, P.C., as set forth by law;
4. This Resolution shall take effect immediately.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

NEW BUSINESS

Planning Incentive Grant Application – Discussion and Resolution No. 2007-118

The following Resolution was introduced:

RESOLUTION NO. 2007 – 118

SUPPORT PLANNING INCENTIVE GRANT PROGRAM

WHEREAS, the Kingwood Township Master Plan Revision adopted in 2000 states as a goal to “preserve the presence and facilitate the viability of agriculture” ; and

WHEREAS, Kingwood Township supports farming activities and farmers through policies outlined in the Kingwood Township Open Space Preservation and Recreation Plan, the Kingwood Township Master Plan, the Kingwood Township Land Use ordinance, a Right to Farm Ordinance, and a Kingwood Township Fee Ordinance; and

WHEREAS, in order to maintain, support and promote farming and farmers in Kingwood Township, the Township has taken every opportunity to support preservation of farmland through the Farmland Preservation Program pursuant to the State Agriculture and Retention Act; and

WHEREAS, the Planning Incentive Grant program will preserve a significant amount of actively farmed land and farmland with Prime Agricultural Soils.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the Township Committee hereby supports and endorses the Planning Incentive Grant application submitted by Kingwood Township.

BE IT FURTHER RESOLVED that the Township Committee hereby reiterates its commitment to the preservation of farming and farms in Kingwood Township.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RECYCLING QUOTATIONS

Mayor Burke noted the lowest bidder may not comply. The Township cannot accept their bid at this time. Mayor Burke suggested that this be tabled till January and until further research has been done.

Schedule Special Meeting for End of Year

The Committee members have discussed a date for an end of the year special meeting. The date will be Monday, December 31, 2007 at 10:00 A.M.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to schedule and advertise a Special Township Committee meeting for the end of the year on Monday, December 31, 2007 at 10:00 A.M. **All** voted **Aye** on **Roll Call Vote**.

Schedule Reorganization Meeting

The Committee members have discussed a date for a reorganization meeting. The date will be Monday, January 7, 2008 at 6:30 P.M. with the regular Township Committee meeting following.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to schedule and advertise a Reorganization and Regular meeting to follow for the Township Committee on Monday, January 7, 2008 at 6:30 P.M. **All voted Aye on Roll Call Vote.**

OLD BUSINESS

Computer Access at Township Garage

Committeewoman Niemann distributed Doug Frey's memo regarding an estimate for internet hookup at the Township garage, which would cost about \$625.00 to get the garage ready for a line. Also a computer would have to be purchased or donated from the School. The total fee would be approximately \$2,100 - \$2,200 plus a monthly access fee of about \$70.00. It was discussed it would be nice to have internet at the garage, but the Committee feels that it should be postponed until another year. The Township garage needs connection with long distance for their fax machine, which Doug Frey is looking into changing the long distance company for all the Township phone lines.

PARIS Grant Project 2008-2009 – Letter of Intent and Resolution No. 2007-119

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2007 – 119

**PARIS Grants Program
Shared Services with County**

BE IT RESOLVED by the Township Committee of the Township of Kingwood:

WHEREAS, the State of New Jersey has launched its pioneering Public Archives and Records Infrastructure Support (PARIS) grant program to meet the strategic records management, preservation, and storage needs of county and municipal governments; and

WHEREAS, a top priority of the PARIS grants program is to achieve efficiencies of cost and operation through shared services and to create a service structure for municipalities that do not have the resources to create one for themselves; and

WHEREAS, in the 2008-09 grant cycle, priority funding will be given to county projects to perform municipal inventories, needs assessments and strategic plans for all of their municipalities; and

WHEREAS, the Township of Kingwood desires to collaborate with the County of Hunterdon in the performance of a Shared Service PARIS Grant; and

WHEREAS, the Township of Kingwood is acknowledging that their eligible funding of \$50,000.00 will be leveraged with the County of Hunterdon; and

WHEREAS, the Township of Kingwood is acknowledging that the County of Hunterdon would be both the lead agency and the applicant for such a proposal;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood that the Township of Kingwood does support and commit to cooperation and participation in the PARIS grant for the purposes set forth above, and to execute and deliver all documents required incident thereto.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

BANKING PROPOSALS

C.F.O. Diane Laudenbach gave an overview of the proposals from the various banks. She explained the questions she had with several of the banks. The Township Committee agreed that Mayor Burke meet with Bill Markmann of Skylands Bank to discuss their proposal. Diane Laudenbach to contact Mr. Markmann to set up an appointment.

MINUTES

It was moved by Mayor Burke and carried to adopt the minutes of the April 5, 2005 Executive Session Meeting Minutes and placed on file.

Roll Call Vote:	AYE	- Burke
	NAY	- None
	ABSTAIN	- Augustine, Niemann
	ABSENT	- None

It should be noted that the minutes of executive sessions shall be held as closed until officially released by the Township Committee.

It was moved by Mayor Burke and carried to adopt the minutes of the March 16, 2005 Special Meeting and placed on file.

Roll Call Vote:	AYE	- Burke
	NAY	- None
	ABSTAIN	- Augustine, Niemann
	ABSENT	- None

It was moved by Mayor Burke and carried to adopt the minutes of the March 28, 2005 Special Meeting and placed on file.

Roll Call Vote:	AYE	- Burke
	NAY	- None
	ABSTAIN	- Augustine, Niemann
	ABSENT	- None

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adopt the minutes of the November 5, 2007 Regular Meeting and place on file.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

November 5, 2007 Executive Session Minutes

The November 5, 2007 Executive Session minutes to be tabled until after executive session. The Committee will review the minutes during executive session then return to open session for adoption.

RESOLUTION

The following Resolution was introduced:

EXECUTIVE SESSION – RESOLUTION NO. 2007 - 120

Following a brief recess, at approximately 11:00 P.M., the following Resolution was introduced to enter into closed session:

RESOLUTION NO. 2007 - 120

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

- 1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows:

Pending Litigation
Personnel

- 3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon Conclusion, dismissal or settlement of litigation; or final Resolution of agreements or personnel matters; and in any Event, when appropriate pursuant to N.J.S.A. 10:4-7 and - 13.

- 4. This resolution shall take effect immediately.
- 5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RETURN TO REGULAR SESSION

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to return to regular session at 12:30 A.M. **All** voted **Aye** on **Roll Call Vote**.

Appointments/Personnel

The following employees were sent a Rice Notice prior to the meeting. These individuals have requested that they as employees be discussed in open session.

Judge John Petronko – to be reappointed for the year 2008.

Rosemarie Dipple – to be reappointed for the year 2008.

Wayne Degan – Tenured – No longer receiving health benefits as of January 1, 2008.

There will be no increase to his salary to compensate.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to adopt the minutes of the November 5, 2007 Executive Session and placed on file.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

DENTAL AND EYE BENEFITS

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to approve the release of any remaining balance of unused dental and eye benefits to the Public Works Employees at the end of year 2007.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

PARK DIRECTOR

The Committee members stated that the current Park Director Donn Brown will not be reappointed for the year 2008. As of January 1, 2007 Mr. Brown will need to sign a new lease, which will state that he will be on a month to month basis until the Committee members change the arrangements, and at that time will be given (60) days to vacate the property. The amount of rent for Mr. Brown to remain in the home at the park will be \$750.00 a month.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to write a letter to Donn Brown, notifying him of the change of status of his position as Park Director, and that he will not be reappointed for the year 2008.

Roll Call Vote:

AYE	- Augustine, Niemann, Burke
NAY	- None
ABSTAIN	- None
ABSENT	- None

DOG LICENSE OFFICIAL/RECYCLING COORDINATOR

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to write a letter to Sandra Siano, notifying her of the change of status of her positions and that she will not be reappointed in 2008, as Dog License Official/Recycling Coordinator. The Township Committee would like to give her the option to retire immediately if she chooses to do so with pay to the end of the year.

Roll Call Vote:

AYE	- Augustine, Niemann, Burke
NAY	- None
ABSTAIN	- None
ABSENT	- None

MOTION TO ENTER INTO EXECUTIVE SESSION

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to enter into Executive session at 12:45 A.M. **All** voted **Aye** on **Roll Call Vote**.

RETURN TO REGULAR SESSION

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to return to regular session at 12:50 A.M. **All** voted **Aye** on **Roll Call Vote**.

There was a discussion about the court and that the Township needs to advertise for a court security officer. The current court security officer resigned. It was agreed to put an advertisement to be published in the newspaper with responses back by December 28th, 2007.

It was moved by Mrs. Niemann, seconded by Mrs. Augustine and carried to notify the current Housing Officer by letter, informing him of his current change of employment status informing him that he will not be reappointed as the Township's COAH Housing Liaison for 2008.

Roll Call Vote:	AYE	- Augustine, Niemann, Burke
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

There was a brief discussion about the Township's professionals. The Township Committee all agreed they are happy with the current professionals and would like to continue with their services for 2008.

It was moved by Mrs. Augustine, seconded by Mrs. Niemann and carried to adjourn the meeting at 1:00 A.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully Submitted,

**Cynthia L. Brown, RMC
Deputy Clerk**