

2008 - 01

JANUARY 7, 2008

**REORGANIZATIONAL MEETING**

The Kingwood Township Committee met on the above date at 6:30 P.M. at their reorganizational meeting for 2007. Present at the meeting were Township Committee Members James Burke, Margaret Augustine, Elaine Niemann, Attorney Judith Kopen and Clerk Mary MacConnell. Clerk Mary MacConnell called the meeting to order and following the salute to the flag read aloud the following:

**NOTICE REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Delaware Valley News and the Express Times on December 27, 2007 and by telefaxing copies of the notice to the Courier News and Star Ledger on December 27, 2007. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on December 20, 2007.**

**In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**OATH OF OFFICE FOR TOWNSHIP COMMITTEEMAN**

Clerk Mary MacConnell administered the Oath of Office to James L. Burke as Township Committeeman for a new three year term.

**ELECTION OF MAYOR**

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to elect Margaret E. Augustine as Mayor for the year 2008.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- Augustine</b>
	<b>ABSENT</b>	<b>- None</b>

**OATH OF OFFICE FOR MAYOR**

Clerk Mary MacConnell administered the Oath of Office to Mrs. Augustine as Mayor for the year 2008.

**ELECTION OF DEPUTY MAYOR**

It was moved by Mrs. Niemann to elect James L. Burke as the Deputy Mayor for the year 2008. Mayor Augustine stepped down from the chair, seconded and carried the motion.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- Burke</b>
	<b>ABSENT</b>	<b>- None</b>

**OATH OF OFFICE FOR DEPUTY MAYOR**

Clerk Mary MacConnell administered the Oath of Office to Mr. Burke as Deputy Mayor for the year 2008.

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 – 01**

**ELECTION OF MAYOR**

**BE IT RESOLVED** that Margaret Augustine is hereby elected as Mayor of Kingwood Township for the calendar year 2008 and until the qualification of a successor.

**ELECTION OF DEPUTY MAYOR**

**BE IT RESOLVED** that James L. Burke is hereby elected as Deputy Mayor of Kingwood Township for the calendar year 2008 and until the qualification of a successor.

It was moved by Mr. Burke, seconded by Mrs. Nieman and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

2008 – 03

**MUNICIPAL AND MAYORAL APPOINTMENTS**

Deputy Mayor Burke read aloud the following new municipal appointments:

**MUNICIPAL APPOINTMENTS 2008**

<b><u>POSITION</u></b>	<b><u>TERM</u></b>	<b><u>ENDING</u></b>	<b><u>NAME</u></b>
Auditor	1 Year	12/31/08	Bill Colantano
Attorney	1 Year	12/31/08	Gebhart & Keifer
Engineer	1 Year	12/31/08	Gilmore & Assoc.
Deputy Clerk	3 Years	12/31/10	Cynthia L. Brown
Deputy EMC	1 Year	12/31/08	Mary E. MacConnell
Animal Control Officer	1 Year	12/31/08	Traci Fleming
Dog Registrar	1 Year	12/31/08	Traci Fleming
911 Coordinator	1 Year	12/31/08	David Gill
Tax Search Officer	1 Year	12/31/08	Diane Laudенbach
Assessment Search Officer (RS54:5.18.1)	1 Year	12/31/08	Mary E. MacConnell
Affirmative Action Officer	1 Year	12/31/08	Mary E. MacConnell
Clean Communities Coord.	1 Year	12/31/08	Mary E. MacConnell
Perc & Soil Log Officer	1 Year	12/31/08	Gilmore & Assoc.
Open Space/ Farmland Coor.	1 Year	12/31/08	Elizabeth Schmid
Local Historian	1 Year	12/31/08	Sal DeSapio
Recycling Coord.	1 Year	12/31/08	(Vacant)
Zoning Officer	1 Year	12/31/08	Michael DeSapio
General Code Enforcement Officer	90 Days	03/31/08	Michael DeSapio
Construction Code Construction Code Official	4 Years	12/31/10	(Unexpired term - Vacant)
Building Sub-Code Official	4 Years	12/31/10	(Unexpired term – Vacant)
Building Inspector	4 Years	12/31/10	(Unexpired term – Vacant)
Construction Code Technical Assistant	1 Year	12/31/08	Diane Laudенbach
Park Director	1 Year	12/31/08	(Vacant)
Mun. Coord. County Office of Aging	1 Year	12/31/08	Marge Augustine
Custodian	1 Year	12/31/08	Rosemarie Dipple

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**BOARD OF HEALTH**

Governing Body Member	1 Year	12/31/08	Jim Burke
(Unexpired Term)	4 Years	12/31/09	Stephen Stryker
	4 Years	12/31/11	Michael DeSapio

**RECYCLING COMMITTEE**

Governing Body Member	1 Year	12/31/08	Jim Burke
SWAC Representative	1 Year	12/31/08	(Vacant)
Citizen Member			
Board of Health Member	1 Year	12/31/08	Michael DeSapio

**BOARD OF ADJUSTMENT**

Citizen Member	4 Years	12/31/11	Phil Lubitz
	4 Years	12/31/11	David Hewitt
Alternate #2	2 Years	12/31/09	(Vacant)

**RECREATION COMMISSION**

Governing Body Member	1 Year	12/31/08	James Burke
	3 Years	12/31/10	Diane Hanley

**PARKS AND RECREATION COMMITTEE**

Recr. Comm. Member	1 Year	12/31/08	James Burke
(Unexpired Term)	3 Years	12/31/08	Jeffrey Ferrara
	3 Years	12/31/10	Heidi Diminick
	3 Years	12/31/10	Ronald Hartpence
	3 Years	12/31/10	Chuck Kolvites

**CITIZEN ADVISORY PANEL TO PARKS AND RECREATION COMMITTEE**

Citizen Members	1 Year	12/31/08	Helen Gergar
	1 Year	12/31/08	Eugene Hill
	1 Year	12/31/08	Anthony DeSapio Jr.
	1 Year	12/31/08	Joe Floyd
	1 Year	12/31/08	Daniel DeFrancesco
	1 Year	12/31/08	(Vacant)

**MUNICIPAL COURT**

Judge	3 Years	12/31/10	John Petronko
Prosecutor	1 Year	12/31/08	Mary Mott
Public Defender	1 Year	12/31/08	David Evans

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<b>Municipal Court Security Officer</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>(Vacant)</b>
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Mayor Augustine read aloud the following appointments:

**SOLID WASTE ADVISORY COUNCIL**

<b>SWAC Representative</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>(Vacant)</b>
<b>Alternate Member</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>James Burke</b>

**EMERGENCY MANAGEMENT COUNCIL**

<b>Members</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>James L. Burke</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Harold Ryan</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Carole Compton</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Diane Hanley</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Ron Hartpence</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Jack Search</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Irving MacConnell</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Nancy Ponter</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Mary E. MacConnell</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Elaine Niemann</b>

**SECRETARIES**

<b>Board of Adjustment</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Barbara Wilson</b>
<b>Board of Health</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Diane Laudenschach</b>
<b>Planning Board</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Diane Laudenschach</b>
<b>Parks and Recreation</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Cynthia L. Brown</b>
<b>Environmental Comm</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Cynthia L. Brown</b>
<b>OpenSpace/Agriculture</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Cynthia L. Brown</b>
<b>Housing Board</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Cynthia L. Brown</b>

**MAYORAL APPOINTMENTS**

**ENVIRONMENTAL COMMISSION**

<b>Governing Body Member</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Elaine Niemann</b>
<b>Citizen Members</b>	<b>3 Years</b>	<b>12/31/10</b>	<b>Lois Voronin</b>
<b>Alternate #2</b>	<b>2 Years</b>	<b>12/31/09</b>	<b>Joseph Zgurzynski</b>

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Committeewoman Niemann read aloud the following appointments:

**PLANNING BOARD**

Class I (Mayor)	1 Year	12/31/08	Marge Augustine
Class III (Governing Body Member)	1 Year	12/31/08	Elaine Niemann
Class IV (Citizen Members)	4 Years	12/31/11	Sandra McNicol
(Unexpired Term)	4 Years	12/31/10	Lisa Senus
	4 Years	12/31/11	Diana Haywood
Alternate#1	2 Years	12/31/08	(Vacant)
Alternate#2	2 Years	12/31/09	(Vacant)

**COMMERCIAL AND INDUSTRIAL COMMITTEE**

Governing Body Member	1 Year	12/31/08	Elaine Niemann
Citizen Members	3 Years	12/31/10	(Vacant)
	3 Years	12/31/10	Michael DeSapio
(Unexpired)	3 Years	12/31/08	Eric J. Herbel

**AGRICULTURE ADVISORY COMMITTEE**

Governing Body Member	1 Year	12/31/08	Elaine Niemann
Citizen Member	1 Year	12/31/08	William Pandy
	1 Year	12/31/08	Sal DeSapio

**OPEN SPACE ADVISORY COMMITTEE**

Governing Body Member	1 Year	12/31/08	James Burke
	1 Year	12/31/08	Marge Augustine
Citizen Members			
Environ Comm. Member	3 Years	12/31/08	(Vacant)

**COUNCIL ON AFFORDABLE HOUSING BOARD**

Municipal Housing Liaison	3 Years	12/31/08	Phillip Lubitz
COAH Liason	1 Year	12/31/08	James Burke

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**HOUSING BOARD**

<b>Citizen Member</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>Phillip Lubitz</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>James Wells</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Ron Hartpence</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Richard Abbott</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>(Vacant)</b>

**CROSS ACCEPTANCE COMMITTEE**

<b>Governing Body Members</b>	<b>1 Year</b>	<b>12/31/08</b>	<b>James Burke</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Marge Augustine</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Michael DeSapio</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>Diana Haywood</b>
	<b>1 Year</b>	<b>12/31/08</b>	<b>John Mathieu</b>

**OATH OF OFFICE FOR APPOINTMENTS**

Clerk Mary MacConnell administered the Oath of Office to all members of the committees and commissions.

**RESOLUTIONS**

The following resolutions were introduced:

**RESOLUTION NO. 2008 - 01A**

**MUNICIPAL AND MAYORAL APPOINTMENTS**

**BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the foregoing appointments are hereby confirmed, ratified and approved, providing that all professional appointments are subject to and contingent upon approval and signing of contracts for professional services for the year 2008.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

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**RESOLUTION NO. 2008 - 01B**

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPER**

**BE IT RESOLVED** that the Delaware Valley News, a newspaper published and printed in the County of Hunterdon and circulating in the County of Hunterdon, is hereby designated as the official newspaper of the Township of Kingwood, pursuant to N.J.S.A. 40:53-1, for publication of all official notices required by law during the calendar year 2008.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 – 01C**

**OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq. hereinafter the "Act") provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

**WHEREAS**, the Act authorized a public body to make certain other determinations and to take certain other actions in conformance therewith;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. Regular meetings of the Township Committee shall be held during the 2008 calendar year at 7:00 P.M. prevailing time, on the **first Tuesday** of each month except for February, June and November, which shall be held on the first Monday at the Municipal Building located on County Route 519 and Oak Grove Road in Kingwood Township, New Jersey, unless rescheduled in conformity with the said Act.

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2. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hours notice of any special meetings and notice of any emergency meetings for which prior adequate notice was not provided;

- a. The **Delaware Valley News**, which is the official newspaper of this public body; and
- b. The **Express Times**, which is hereby determined to be the other newspaper which has the greatest likelihood of informing the public within this municipality of the meetings of this public body.

3. The following newspaper is hereby designated as alternate newspaper to receive any of the notices described in paragraph 2 above in the event that either or both of the newspapers designated in paragraph 2 shall be unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules:

- a. The **Courier News**, which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order conform to the maximum extent possible with the time and the notice requirements of the Act.

4. This public body shall keep reasonably comprehensible minutes of all of its meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of the Open Public Meetings Act (R.S. 10:4-12).

5. Copies of the attached annual notice shall be provided as follows:

- a. Posted and maintained throughout the calendar year on the public bulletin board at the Municipal Building and the Baptistown Post Office.
- b. Mailed, hand delivered or telefaxed to the newspapers designated in paragraph 2 hereof,
- c. Filed with the clerk of the municipality,
- d. Mailed or hand delivered to any person so requesting in accordance with paragraph 4 hereof.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 - 01D**

**RESOLUTION DESIGNATING AGENT FOR  
SOCIAL SECURITY AND PENSION**

**WHEREAS**, it is required by the statutes of New Jersey that an agent be appointed and certified for receiving monies and preparing the necessary forms for Social Security and Pensions for employees for the Township of Kingwood;

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer Diane Laudenbach be appointed as certified agent to prepare all necessary forms for Social Security and Pension payments, and be authorized to receive payments on behalf of the Township of Kingwood for both the State of New Jersey and the Federal Government during the calendar year 2008.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 – 01E**

**RATE OF INTEREST ON DELINQUENT TAXES**

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

The Tax Collector is hereby authorized and directed to charge 8% per annum of the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date until all delinquency is made current and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

No interest shall be charged if any payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in cases made and provided. If such payment is not made within the ten (10) day grace period, the above rates of interest shall run and accrue from the original due date of such taxes.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 – 01F**

**RESOLUTION AUTHORIZING TOWNSHIP ATTORNEY TO REPRESENT KINGWOOD TOWNSHIP IN TAX MATTERS**

**WHEREAS**, a resolution of the governing body is required in order for the Township Attorney to represent the Township before the Hunterdon County Board of Taxation, and to sign documents relating to tax appeals and other real property tax matters before such board;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Township Attorney, or any other Attorney duly authorized by the Kingwood Township Committee, is authorized to represent Kingwood Township before the Hunterdon County Board of Taxation, in connection therewith to sign and file petitions of appeal or counter-petitions, to sign and file answers, to make motions and to sign motion papers, to sign stipulations, including stipulations of settlement, and to take all other actions and sign all other documents appropriate to the representation of Kingwood Township before the Hunterdon County Board of Taxation.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 - 01G**

**RESOLUTION DESIGNATING OFFICIAL  
BANK DEPOSITORIES AND ACCOUNTS**

**BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey, that the following accounts be deposited in Skylands Community Bank through 2008 and checks drawn against the accounts be signed as follows:

Township Clerk	General Fund
AND	Capital
Chief Financial Officer	Animal Control Fund
AND	General Trust
Mayor or Deputy Mayor	Board of Health - Escrow
	Unemployment Compensation Trust
	Developer's Trust
	Public Assistance Trust
	Human Services Trust
	Planning Board Escrow –
	Board of Health Trust
	Open Space
	COAH Development Fees
	Grant Fund
	Recreation Account
	Board of Adjustment – Escrow
	Collector's Trust Account
Chief Financial Officer	Payroll Account
AND/OR	
Township Clerk	
AND/OR	
Mayor or Deputy Mayor	
Construction Code Technical Assistant	Construction Dept. Account

**BE IT FURTHER RESOLVED** that monies may also be deposited through 2008 in the following banks:

1. TD Banknorth
2. Yardville National Bank
3. Commerce Bank
4. Bank of America
5. PNC
6. Wachovia

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 – 02**

**TEMPORARY APPROPRIATIONS**

**WHEREAS**, 40:4A-19 of the Local Budget Law provides that (where contracts, commitments or payments are made prior to the adoption of the 2008 Municipal Budget) temporary appropriations shall be made for the purpose and the amounts required in the manner provided therein and within the time provided; and

**WHEREAS**, the date of this resolution is within the first thirty (30) days of January 2008; and

**WHEREAS**, one quarter of the total appropriations (exclusive of debt redemption, public assistance and capital improvements) in the 2007 Municipal Budget is \$640,976.11.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that these temporary appropriations be hereby made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

<b>ADMINISTRATIVE &amp; EXECUTIVE</b>	
CODIFICATION & REV. OF OR	\$1,500.00
SALARIES AND WAGES	\$32,000.00
OTHER EXPENSES	\$5,200.00
<b>ELECTIONS</b>	
OTHER EXPENSES	\$300.00
<b>GOVERNING BODY</b>	
SALARIES AND WAGES	\$2,200.00
OTHER EXPENSES	\$325.00
<b>FINANCIAL ADMINISTRATION</b>	
SALARIES AND WAGES	\$10,700.00

OTHER EXPENSES	\$1,000.00
<b>TAX ASSESSMENT ADMINISTRATION</b>	
MAINTENANCE OF TAX MAP	\$1,000.00
SALARIES AND WAGES	\$8,050.00
OTHER EXPENSES	\$1,000.00
<b>REVENUE ADMINISTRATION</b>	
SALARIES AND WAGES	\$7,700.00
OTHER EXPENSES	\$2,000.00
<b>MUNICIPAL PROSECUTOR</b>	
SALARIES AND WAGES	\$2,825.00
<b>LEGAL SERVICES</b>	
OTHER EXPENSES	\$5,000.00
<b>ENGINEERING</b>	
OTHER EXPENSES	\$3,000.00
<b>PLANNING BOARD</b>	
SALARIES AND WAGES	\$5,500.00
OTHER EXPENSES	\$5,000.00
<b>ZONING BOARD</b>	
SALARIES AND WAGES	\$1,600.00
OTHER EXPENSES	\$1,000.00
<b>ZONING OFFICIAL</b>	
SALARIES AND WAGES	\$3,000.00
OTHER EXPENSES	\$100.00
<b>ENVIRONMENTAL COMMISSION</b>	
SALARIES AND WAGES	\$600.00
OTHER EXPENSES	\$500.00
<b>INDUSTRIAL COMMISSION</b>	
OTHER EXPENSES	\$100.00
<b>RECYCLING PROGRAM</b>	
OTHER EXPENSES	\$1,200.00
<b>INSURANCE</b>	
LIABILITY INSURANCE	\$15,000.00
WORKER'S COMPENSATION INSURANCE	\$6,000.00
EMPLOYEE GROUP INSURANCE	\$30,000.00
DENTAL/EYEGLASS BENEFITS	\$12,800.00
<b>MUNICIPAL COURT</b>	
SALARIES AND WAGES	\$11,230.00
OTHER EXPENSES	\$800.00
<b>PUBLIC DEFENDER</b>	
SALARIES AND WAGES	\$575.00
<b>EMERGENCY MANAGEMENT SERVICES</b>	
SALARIES AND WAGES	\$500.00
OTHER EXPENSES	\$400.00
<b>911 COORDINATOR</b>	
OTHER EXPENSES	\$100.00
<b>COMPLIANCE WITH COAH</b>	
SALARIES AND WAGES	\$350.00
OTHER EXPENSES	\$1,000.00
<b>STREETS AND ROAD MAINTENANCE</b>	
SALARIES AND WAGES	\$125,000.00
OTHER EXPENSES	\$15,000.00
GASOLINE	\$6,000.00
VEHICLE MAINTENANCE	\$3,100.00
<b>STREET LIGHTING</b>	
OTHER EXPENSES	\$2,500.00
<b>CONSTRUCTION</b>	

SALARIES AND WAGES	\$14,000.00
OTHER EXPENSES	\$2,000.00
<b>PUBLIC BUILDINGS AND GROUNDS</b>	
SALARIES AND WAGES	\$2,675.00
OTHER EXPENSES	\$11,000.00
<b>MUNICIPAL CLEAN UP</b>	
OTHER EXPENSES	\$500.00
<b>BOARD OF HEALTH</b>	
SALARIES AND WAGES	\$1,900.00
OTHER EXPENSES	\$500.00
<b>PARKS AND PLAYGROUNDS</b>	
SALARIES AND WAGES	\$1,300.00
OTHER EXPENSES	\$1,500.00
<b>OPEN SPACE</b>	
SALARIES AND WAGES	\$590.00
OTHER EXPENSES	
<b>RECREATION</b>	
OTHER EXPENSES	\$1,000.00
<b>OFFICE OF LOCAL HISTORIAN</b>	
OTHER EXPENSES	\$100.00
<b>UTILITY AND BULK EXPENSES</b>	
ELECTRICITY	\$6,500.00
TELEPHONE	\$3,000.00
HEATING FUEL OIL	\$10,000.00
SOLID WASTE	\$450.00
<b>GENERAL CODE ENFORCEMENT</b>	
SALARIES AND WAGES	\$1,025.00
<b>BOND INTEREST PAYMENT</b>	
OTHER EXPENSES	\$20,263.00
<b>CONTRIBUTION TO PERS</b>	\$23,537.40
<b>SOCIAL SECURITY</b>	
OTHER EXPENSES	\$24,000.00
<b>DISABILITY INSURANCE</b>	
OTHER EXPENSES	\$400.00
<b>PAYMENT ON NOTES</b>	\$65,250.00
<b>INTEREST ON NOTES</b>	\$23,100.00
	\$558,345.40

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 – 03**

**ACTING COURT ADMINISTRATOR**

**WHEREAS**, the Township of Kingwood wishes to formalize its standing practice to authorize the appointment of an Acting Court Administrator during the temporary absence of Kingwood Township's Court Administrator, and

**WHEREAS**, it has been the practice of Kingwood Township, in such circumstances, to authorize the appointment of Acting Court Administrator Cindy Hooven, who is the Municipal Court Administrator of the East Amwell Township and Delaware Township Joint Municipal Court during the temporary absence of Dawn Augustine, the Kingwood Township Court Administrator, and

**WHEREAS**, Cindy Hooven is a Certified Court Administrator, and

**WHEREAS**, it has also been the practice of Kingwood Township Court Administrator, Dawn Augustine, to act as Acting Court Administrator for the Joint Municipal Courts of the East Amwell and Delaware Townships due to the temporary absence of Cindy Hooven, and

**WHEREAS**, Cindy Hooven and Dawn Augustine have acted as each other's backup when necessary with no monies exchanged among any of the municipalities for this service,

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Kingwood, Hunterdon County, New Jersey, that, should it be necessary to appoint an Acting Court Administrator for the Kingwood Township Municipal Court due to the temporary absence of Court Administrator Dawn Augustine, Cindy Hooven, the Court Administrator of the Joint Municipal Courts of the East Amwell and Delaware Townships is appointed, in those circumstances, as Acting Kingwood Municipal Court Administrator and likewise, should a need arise in the Joint Municipal Courts of the East Amwell and Delaware Townships for an Acting Court Administrator due to the temporary absence of Court Administrator Cindy Hooven, Kingwood Township Municipal Court Administrator, Dawn Augustine, is authorized to take on the duties of Acting Court Administrator of the Joint Municipal Court of the East Amwell and Delaware Townships, should she be appointed to that position by those municipalities, and

**BE IT FURTHER RESOLVED**, that no monies shall be exchanged among any of the municipalities for any of the above-mentioned services.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2008 – 04**

**SUBSTITUTE PROSECUTOR**

**WHEREAS**, the Township of Kingwood is in need of a substitute prosecutor; and

**WHEREAS**, in the absence of the Township Prosecutor the Township Committee appointed Joan Mott as a substitute; and

**WHEREAS**, no compensation will be granted, if there is to be compensation it would be by the Township Prosecutor.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to appoint Joan Mott as substitute to the Township Prosecutor.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**ROAD DEPARTMENT LIAISON**

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to appoint James L. Burke as Road Department Liaison.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Burke, Niemann, Augustine</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**PUBLIC COMMENT – PRIVILEGE OF THE FLOOR**

No public comments.

**COMMENTS FROM MAYOR AND TOWNSHIP COMMITTEE**

Mayor Margaret E. Augustine thanked everyone for coming to the Reorganization meeting and expressed how she is looking forward to serving as Mayor for Kingwood Township and will do her best to continue to make Kingwood Township a great place to live. Mayor Augustine also thanked all the volunteers and employees for their continued dedicated work.

Mayor Augustine invited all those present downstairs for refreshments and conversation.

**ADJOURMENT**

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adjourn the meeting at 7:10 P.M. All voted Aye on Roll Call Vote.

**Respectfully submitted,**

**Cynthia L. Brown, RMC  
Deputy Clerk**