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**January 7, 2008
Regular Township Committee
Meeting Minutes**

A Regular Meeting of the Kingwood Township Committee was called to order at 8:02 P.M. with Mayor Augustine presiding.

Also present at the meeting were Deputy Mayor Burke, Committeewoman Niemann, Attorney Judith Kopen, C.F.O. D. Laudenbach, Deputy Clerk Brown and Clerk MacConnell. Following the salute to the Flag, Mayor Augustine read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Delaware Valley News and the Express Times on December 27, 2007 and by telefaxing copies of the notice to the Courier News and Star Ledger on December 27, 2007. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on December 20, 2007.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

HABITAT FOR HUMANITY- PRESENTATION

Representatives from Habitat for Humanity introduced themselves. Site Development Manager Judy Rounsaville reviewed many areas of surrounding Counties where they are building. She explained that she met with James Burke, the Township's former Mayor in reference to the possibility of building affordable housing on property located on Union Road. Ms. Rounsaville explained their interest in COAH and helping out Townships and their need for affordable housing. The Engineer for Habitat for Humanity, Debbie D'Amico reviewed several sketches she prepared, which were four lots and several different layouts for housing. She explained there will be several variances needed before building. Judy Rounsaville presented a poster of a home that has been constructed by them in a nearby town of Lambertville N.J. There were several questions from the Committee members. The representatives that were present responded to all the questions. Dick Bedner, Site Development Representative asked the Committee to submit their ideas in writing so that they can work together to make this project happen.

CORRESPONDENCE

Letter from County Administrator re: PARIS Grant

Mayor Augustine reviewed

Memo and Resolution from Clinton Twp. re: Opposing paid Family Leave

Mayor Augustine reviewed.

Memo and Resolution from Union Twp. re: Requesting Scenic By-way Designation

Mayor Augustine reviewed.

2007 RESERVE BUDGET APPROPRIATION TRANSFERS RESOLUTION NO. 2008-14

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2008-14

2007 RESERVE BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2007 Reserve Budget Appropriations:

From:

Construction – Salary and Wages	\$ 250.00
Streets and Roads – Gasoline	\$1,900.00
Bulk Utilities – Fuel Oil	\$1,000.00

To:

Municipal Court – Other Expenses	\$ 100.00
Buildings and Grounds – Other Expenses	\$ 150.00
Construction – Other Expense	\$ 150.00
Streets and Roads – Other Expense	\$1,900.00
Bulk Utilities – Electricity	\$ 850.00

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - **Burke, Niemann, Augustine**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

BILLS AND CLAIMS

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to approve and pay the bills and claims that are in order and attached as **Bill List** for **January 2008**.

Roll Call Vote: **AYE** -**Burke, Niemann, Augustine**
 NAY -**None**
 ABSTAIN -**None**
 ABSENT -**None**

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

Sandra McNicol, Oak Grove Road reviewed a grant that is available to the Township for \$3,000 from Municipal Land Use Center, which would allow the Township to plant shade trees. The application must be submitted by Wednesday, January 9, 2008. Mrs. McNicol volunteered to be the contact person. She explained that she needs the Mayor to sign the application in order to send it in for approval. She also explained how a forester will come and explain to the Township what to do with the trees and how to care for them. Mr. Burke explained that the Parks and Recreation Committee talked about this and had ideas for the students that are working towards their Eagle Scout projects and how this would be a good project for them to consider.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to authorize Sandra McNicol to submit the application for the grant. **All** voted **Aye** on **Roll Call Vote**.

Pastor George Bachelden, Representative of the Revolution Generation Concert was present to tell the Committee members that they plan to have the concert again this fall. He reviewed several of the facts about the program, including the safety and drug awareness programs that they provide. He explained that the entire event is run by volunteers. Pastor Bachelden thanked and expressed their appreciation to the Township Committee for all of their support and cooperation during the event and also invited the Committee members to visit the event.

REPORTS

Mayor Augustine noted that the following have been received and are available for review:

Tax Collector's Report of November 2007
Municipal Court Report of November 2007
Construction Department Report of December 2007
Zoning Permits Report of December 2007
Township Engineer's Monthly Report

Municipal Building Repairs Update

Deputy Mayor Burke explained that he is in the process of obtaining quotes for the municipal building, and that a new door with handicapped accessibility will be installed at the Old Fairview School House tomorrow.

FUTURE MEETINGS AND ACTIVITIES

Mayor Augustine reviewed as per the Agenda.

ORDINANCES

ORDINANCE NO. 15-01-2008 FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP–

Introduction and adoption on First Reading

Mayor Augustine read the Ordinance aloud which was introduced.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP.**

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Monday, February 4, 2008 at a meeting beginning at 10:00 A.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 15-02-2008 CALENDAR YEAR 2008 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A:4-45.14–

Introduction and adoption on First Reading

Mayor Augustine read the Ordinance aloud which was introduced.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt with amendments on first reading **ORDINANCE NO. 15-02-2008 CALENDAR YEAR 2008 MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40A:4-45.14.**

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Monday, February 4, 2008 at a meeting beginning at 10:00 A.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 15-03-2008 AMENDING CHAPTER 74, AGRICULTURAL ADVISORY COMMITTEE– Introduction and adoption on First Reading

Mayor Augustine read the Ordinance aloud which was introduced.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt on first reading **AN ORDINANCE AMENDING CHAPTER 74, AGRICULTURAL ADVISORY COMMITTEE.**

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Monday, February 4, 2008 at a meeting beginning at 10:00 A.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 15-04-2008 AMENDING CHAPTER 32, OPEN SPACE ADVISORY COMMITTEE– Introduction and adoption on First Reading

Mayor Augustine read the Ordinance aloud which was introduced.

It was moved by Mr. Burke, seconded by Mrs. Augustine and carried to adopt on first reading **AN ORDINANCE AMENDING CHAPTER 32, OPEN SPACE ADVISORY COMMITTEE.**

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Monday, February 4, 2008 at a meeting beginning at 10:00 A.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 15-05-2008 REGARDING DOG LICENSE FEES– Introduction and adoption on First Reading

Mayor Augustine read the Ordinance aloud which was introduced.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE REGARDING DOG LICENSE FEES.**

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Monday, February 4, 2008 at a meeting beginning at 10:00 A.M. at the municipal building.

RESOLUTIONS

The following Resolution was introduced:

RESOLUTION NO. 2008 - 05

PUBLIC WORKS DEPARTMENT SALARIES FOR 2008

WHEREAS, Ordinance No. 15 -1-2008 contains the Salary Range for the Public Works Employees for the year 2008;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the following salaries are established for the year 2008:

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Jack Search	\$ 38.94
Mark Petro	\$ 29.81
J. Barry Ewing	\$ 27.85
David Zyck	\$ 26.27
Walter Cotier	\$ 26.27
Ryan Osborne	\$ 26.27

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

Roll Call Vote:

AYE	- Burke, Niemann, Augustine
NAY	- None
ABSTAIN	- None
ABSENT	- None

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2008 - 06

**A RESOLUTION APPOINTING TOWNSHIP PROFESSIONALS
AND AUTHORIZING THE AWARD OF NON-FAIR AND OPEN
CONTRACTS FOR TOWNSHIP PROFESSIONALS**

WHEREAS, the Township of Kingwood has a need to acquire professional services of Township Professionals as set forth below in Paragraph No. 1, by way of non-fair and open contracts pursuant to the provisions of NJSA 19:44A-20.5; and

WHEREAS, the Township Committee has determined to award the contracts set forth in paragraph No. 1 below through a non-fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. seq.; and

WHEREAS, the Township of Kingwood's Chief Financial Officer has determined and certified in writing that the value of each acquisition will exceed \$17,500, excepting the position of Bond Counsel, which shall not exceed \$17,500; and

WHEREAS, the anticipated term of each contract is as set forth below in Paragraph No. 1; and

WHEREAS, each of the Township professionals set forth below in Paragraph No. 1 has submitted a proposal indicating each will provide the professional services described below in Paragraph No. 1 for the amount set forth in each submitted proposal; and

WHEREAS, each of the Township Professionals set forth in Paragraph 1 below has completed and submitted a Business Entity Disclosure Certification which certifies that each Township Professional has not made any reportable contributions to a political or candidate committee in the Township of Kingwood in the previous one year, and that the contract will prohibit each Township Professional from making any reportable contributions through the term of the contract; and

WHEREAS, a certification of availability of funds, specifying the line item appropriation(s) to be charged as to each contract set forth below in Paragraph No. 1 has been provided by the Chief Financial Officer of the Township of Kingwood.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, New Jersey as follows:

1. The Mayor and Clerk are hereby authorized to execute a contract with each of the following Professionals as described below:

Professional Contract	Position	Term of
Judith A. Kopen, Gebhardt & Kiefer, P.C.	Township Attorney	One year
David R. Pierce	Planning Board Attorney	One year
David R. Pierce	Zoning Board of Adjustment Attorney	One year
Thomas R. Decker, Gilmore & Associates	Township Engineer	One year
William Colantano	Township Auditor	One year
David Banisch	Township Planner	One year
Andrea L. Kahn	Township Bond Counsel	One year
Amy S. Greene	Environmental Consultant	One year

2. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

3. A copy of this resolution shall be published in the Delaware Valley News and the Express Times as required by law, within ten days of its passage.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

Roll Call Vote:

AYE	- Burke, Niemann, Augustine
NAY	- None
ABSTAIN	- None
ABSENT	- None

RESOLUTION

The following Resolution was introduced:

**RESOLUTION NO. 2008 - 07
DEDICATION BY RIDER**

WHEREAS, N.J.S.A. 40A:4-39 provides for the anticipation and expenditures of certain items of dedicated revenues which are not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:4-39 also provides that such anticipation and expenditures of dedicated revenue is subject to the approval of the Director of the Division of Local Government Services; and

WHEREAS, it is the desire of the Township Committee of the Township of Kingwood to anticipate and expend certain dedicated revenues; and

WHEREAS, the Township Committee wishes to provide for the availability of the expenditure of said dedicated revenues in accordance with its wishes and desires as directed by the Township Committee and as approved by the director of the Division of Local Government Services, which Director may require such explanatory statements or data in connection therewith as he deems advisable for the information and protection of the public.

NOW, THEREFORE, BE IT RESOLVED that the Director of the Division of Local Government Services in the Department of Community Affairs, be and is hereby requested to give his written consent to the insertion, under the dedication by rider in the budget for 2008 of the following:

DENTAL/EYEGLASS BENEFITS
\$7,800.00

BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution be furnished to the said Director of the Division of Local Government Services.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2008 – 08

**AGREEMENT WITH TEAMSTERS LOCAL UNION 469
EFFECTIVE JANUARY 1, 2008 TO DECEMBER 31, 2010**

WHEREAS, the Kingwood Township Department of Public Works personnel are members of Teamsters Local Union No. 469 and are represented by No. 469 in regard to collective negotiations for terms and conditions of employment; and

WHEREAS, the existing Agreement expired December 31, 2007; and

WHEREAS, several meetings have taken place between representatives of the Kingwood Township Committee, Kingwood Township Department of Public Works and Teamsters Local Union No. 469;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the attached contract changes are approved to become effective in the Agreement for January 1, 2008 to December 31, 2010; and

BE IT FINALLY RESOLVED that the Mayor and Clerk are hereby authorized to execute the Agreement between the Township of Kingwood and Teamsters Local Union No. 469 effective January 1, 2008 to December 31, 2010.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2008 - 09

**RESOLUTION TO APPROVE RELEASE OF A PORTION OF A
PERFORMANCE BOND**

WHEREAS, Severino Homes, the owner of Block 22, Lot 17, also known as Laurelton-Belmont and located on Barberton-Point Breeze Road (“Property”) submitted a Performance Bond to the Township of Kingwood to guarantee completion of the improvements to the Property as required by the Planning Board; and

WHEREAS, the development has proceeded and Severino Homes has requested that a portion of its posted performance guarantee be released, which release has been approved by the Township Engineer per the Engineer’s report dated December 14, 2007 with a continued retention of \$188,657.16 pursuant to N.J.S.A. 40:55D-53.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Kingwood, that a portion of the Performance Bond supplied by Severino Homes for the Property is hereby released but the Performance Bond shall be retained by the Township in the amount of \$188,657.16, according to the December 14, 2007 report of the Township Engineer.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2008 - 10

**PUBLIC ALLIANCE INSURANCE COVERAGE FUND
RENEWAL OF MEMBERSHIP**

WHEREAS, the Township of Kingwood, hereafter referred to as “**Public Entity**” is a member of the Public Alliance Insurance Coverage Fund, hereinafter referred to as “**Fund**”; and

WHEREAS, said renewal membership terminates as of January 1, 2008 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Public Entity** and the **Fund**; and

WHEREAS, the **Public Entity** is afforded the following types of coverages.

- Workers' Compensation
- Package (property, boiler & machinery, crime, auto & general liability, including Police Professional,)
- Public Officials Liability
- Excess Liability
 - Auto & General Liability (including Police Professional)
 - Public Officials Liability
 - Environmental Impairment Liability

WHEREAS, the **Public Entity** desires to renew said membership.

NOW THEREFORE, BE IT RESOLVED as follows:

4. The **Public Entity** agrees to renew its membership in the **Fund** for a period of three years beginning January 1, 2008, and ending January 1, 2011 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
5. The **Public Entity** hereby appoints Mary E. MacConnell as the **Public Entity's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Public Entity's** renewal of its membership.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2008 - 11

PUBLIC ALLIANCE INSURANCE COVERAGE FUND

INDEMNITY AND TRUST RENEWAL AGREEMENT

WHEREAS, this **Agreement**, made this 7th day of January, 2008, in the County of Hunterdon, State of New Jersey, by and between the Public Alliance Insurance Coverage Fund, hereinafter referred to as "**Fund**", and the Governing Body of **Township of Kingwood**, hereinafter referred to as "**Public Entity**"; and

WHEREAS, the **Fund** seeks to provide its members with insurance coverage; and

WHEREAS, two or more public entities have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 40A:10-36 et.seq. and the regulations promulgated pursuant thereto; and

WHEREAS, the Public Entity has resolved to renew said membership.

NOW, THEREFORE BE IT RESOLVED that it is agreed as follows:

6. The **Public Entity** hereby renews its membership in the **Fund** for a three (3) year, beginning January 1, 2008 and ending January 1, 2011 at 12:01 a.m. eastern standard time.
7. The **Public Entity** hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended and altered by the **Fund** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
8. The **Public Entity** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
9. In consideration of renewal of membership in the **Fund**, the **Public Entity** agrees that for those types of insurance in which it participates, the **Public Entity** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Public Entity** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

- 5. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney’s fees and/or court costs, the **Public Entity** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
- 6. The **Public Entity** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Public Entity** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
- 7. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.A.C. 11:15-2.13 and such other statutes and regulations as may be applicable.
- 7. Each **Public Entity** that becomes a member of the **Fund** shall be obligated to execute this Agreement.
- 8. The Fund Commissioner designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2008 - 12

**PUBLIC ALLIANCE INSURANCE COVERAGE FUND
RISK MANAGEMENT CONSULTANT**

WHEREAS, the Township of Kingwood, has resolved to join the Public Alliance Insurance Coverage Fund (“PAICF”) following a detailed analysis; and

WHEREAS, the Bylaws of PAICF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate the PAICF shall pay each Risk Management Consultant a fee to be established by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that Township of Kingwood hereby appoints Herder Tarricone Associates as its Risk Management Consultant in accordance with the Fund's Bylaws.

It was moved by Mr. Burke, Mayor Augustine stepped down from the Chair and second the motion and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Burke, Augustine
	NAY	- None
	ABSTAIN	- Niemann
	ABSENT	- None

NEW BUSINESS

COAH Fees

Clerk MacConnell reported the COAH Fees ordinance needs to be amended.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to authorize Attorney Kopen to prepare an ordinance amending the COAH Development Fees, which will be introduced at the February 4, 2008 Township Committee meeting.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Speed Limit on County Road 519

John Mathieu of Federal Twist Road and Debra Stryker of County Route 519 presented a list of names who signed a petition requesting the speed limit to be lowered on County Route 519 in Barbertown, from 40 miles an hour going north and 45 miles an hour going south, to 25 miles an hour both ways. Mr. Mathieu and Mrs. Stryker asked the Township Committee to adopt a resolution so that they may take to the County along with the petition requesting that the County change the speed limit in the town of Barbertown.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2008 - 15

WHEREAS, the Kingwood Township Committee has reviewed a request for speed limit reduction on County Road 519 in Kingwood Township, NJ; and

WHEREAS, the area contains a small village and is located at the intersection of County Road 519, Barbertown Point Breeze Road and Kingwood Station Barbertown Road in Kingwood Township, NJ; and

WHEREAS, the village is composed of several businesses and homes, a fire department substation and a posted school bus stop, with many of them fronting very close to County Road 519 and all of them with frontage on County Road 519; and

WHEREAS, when traveling southbound on County Road 519 to the above intersection, the intersection is blind;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to fully support and request the County of Hunterdon to reduce the speed limit through Barbertown Village from the existing 45 mph to 25 mph, as quickly as possible.

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Emergency Management Office – Communications System

Mr. Burke received a flyer from Global Connect and feels it should be forwarded to our first responders. He would like to also have it on the agenda to speak about at the next Emergency Management Council meeting.

OLD BUSINESS

Dog Canvasser

Mr. Burke asked Tracy Fleming, who was present at the meeting if she would be interested in taking the job as dog canvasser. Tracy did agree to do the job.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to appoint Tracy Miller as the Township's Dog Canvasser for year 2008.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

DOG LICENSE AGENT – Office Hours and Supplies

Clerk MacConnell reviewed that the office staff had discussed what the best hours would be for Traci Fleming to serve the residents as dog license agent. Clerk MacConnell suggested the hours to be 9:00A.M. – 1:00P.M., and also that evening from 6:00P.M. – 8:00P.M. Diane Laudenbach provided a list of supplies that need to be ordered.

Animal Control Officer – Shared Services Agreement, Agreement for Shelter Services

Deputy Mayor Burke explained that Franklin Township is interested in sharing the Animal Control Officer and salary for Traci Fleming. Tracy explained that she will be meeting with Franklin Twp. to be hired as an employee for their town later this week, also as animal control officer. No Agreement has been done as of yet. A vehicle for Tracy's use is being looked into and Mr. Burke is in the process of obtaining quotes. This will also be a shared expense with Franklin Township.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to bill Franklin Township on a quarterly basis for the animal control officer.

Roll Call Vote:	AYE	- Burke, Niemann, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

MINUTES

It was moved by Mrs. Niemann, seconded by Mr. Burke and carried to adopt the minutes of the December 4, 2007 Regular Meeting and place on file.

Roll Call Vote: **AYE** - **Niemann, Burke, Augustine**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the minutes of the December 4, 2007 Executive Session and placed on file.

Roll Call Vote: **AYE** - **Niemann, Burke, Augustine**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

It should be noted that the minutes of executive sessions shall be held as closed until officially released by the Township Committee.

EXECUTIVE SESSION – RESOLUTION NO. 2008 - 13

Following a brief recess, at approximately 9:15 P.M., the following Resolution was introduced to enter into closed session:

RESOLUTION NO. 2008 - 13

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Potential Litigation
Personnel
Resumes

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon Conclusion, dismissal or settlement of litigation; or final Resolution of agreements or personnel matters; and in any Event, when appropriate pursuant to N.J.S.A. 10:4-7 and - 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Niemann, Burke, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RETURN TO REGULAR SESSION

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to return to regular session at 10:00 P.M. All voted **Aye** on **Roll Call Vote**.

There was a discussion on Habitat for Humanity and where does the Township go at this time. Attorney Kopen to investigate several questions from the Committee members.

It was moved by Mrs. Niemann, seconded by Mrs. Burke and carried to approve a letter be written to Habitat for Humanity informing them that the Township is interested and would like to proceed in their program.

Roll Call Vote:	AYE	- Niemann, Burke, Augustine
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

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There was a brief discussion about hiring a new park director. Mr. Burke noted that the Parks and Recreation Committee will discuss what qualifications they are looking for in a park director, which will be discussed at their February meeting.

It was moved by Mr. Burke, seconded by Mrs. Niemann and carried to adjourn the meeting at 10:08 P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully Submitted,

**Cynthia L. Brown, RMC
Deputy Clerk**