

INSURANCE FUND COMMISSION MEETING
APRIL 7, 2009
6:30PM

Mayor Niemann called the meeting to order at 6:30PM and read aloud the following:

Notice Requirements

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon County Democrat and the Courier News on April 2, 2009 and by telefaxing copies of the notice to the Express Times and Star Ledger on March 31, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building on March 31, 2009

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Appointments

As per the Ordinance, Mayor Niemann will serve on the Commission with an expiration date of 12/31/2009. Mayor Niemann appointed Diane Laudenbach and Mary MacConnell as Commissioners with two year terms to expire 12/31/2010.

Election of Chairman

Mayor Niemann nominated Diane Laudenbach as Chairperson for the year 2009, seconded and carried by M. MacConnell. **All** voted **Aye** on **Roll Call Vote** except for D. Laudenbach who **Abstained**.

Appointment of Secretary

D. Laudenbach nominated Mary MacConnell as Secretary for the year 2009, seconded and carried by Mayor Niemann. **All** voted **Aye** on **Roll Call Vote** except for M. MacConnell who **Abstained**.

Official Newspaper

It was agreed the official newspapers for meeting notices are the Hunterdon County Democrat and the Courier News, as per the Township Committee.

Meeting Dates

It was agreed the Commission will meet prior to the Township Committee meeting each month at 6:30 PM, the first Tuesday of each month except for June and November which meeting dates are on the first Monday. The Commission will not meet if there are no claims submitted for the month.

Submission and Approval of Claims

It was agreed that all claims must be submitted by the Friday before the meeting in order to be considered that month.

Adjournment

It was moved by D. Laudenbach, seconded by M. MacConnell and carried to adjourn the meeting at 6:45 PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Mary E. MacConnell,
Secretary