

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
February 4, 2009**

**PRESENT:** D. Hewitt  
J. Burke  
R. Hartpence  
K. Kolvites  
J. Ferrara  
A. Russano  
H. Diminick  
L. Frank  
J. Agaccio

**ABSENT:** D. Hanley  
J. Floyd  
E. Hill  
K. Marinelli

**CALL TO ORDER**

The meeting was called to order by Chairman Ronald Hartpence at 8:02 P.M.  
Chairman Ronald Hartpence read aloud the following:

**NOTIFICATION**

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Hunterdon County Democrat and the Express Times, also faxed to the Courier News and the Star Ledger, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting, and has been filed with the Municipal Clerk.

**NEW AND PENDING BUSINESS**

**Mr. Ed Mikulicz, President of the Delaware Valley Soccer League  
present to speak to Park and Recreation Committee**

Mr. Mikulicz was present to speak to the Committee. He introduced himself and talked about the soccer league and its background. He noted that there are about 19 spring teams playing this year. He described how the soccer club works. He noted that they play teams from all over the state of New Jersey. He was at the meeting to find out who he would contact this year to find out if the fields are open to play on.

**Page#2**

He explained that he needs to know in advance to let his coaches know if they can play so they can let all the parents and kids know. He said it is especially busy on Sundays when most of the games take place.

The Committee members responded by telling Mr. Mikulicz that he is to contact Charles Wilson, the Township Park Director. They told him that he can call Charlie on his cell phone the morning of the games to find out if the fields are open. They explained that Charles is more experienced now that he has been at the park a few years, and will be able to judge whether the fields are acceptable to use.

Heidi Diminick offered for Mr. Mikulicz to come and join Charles Wilson while he is checking over the fields if he felt that he needed to see them for himself. They explained that the fields are very wet after a rain and they do not dry up right away. The Committee explained that the Township takes very good care of their fields and does not want teams playing on them to ruin them. They explained that this also can cause injury to the players when the fields are saturated. The Committee explained very clear that Charles Wilson will be the final word to decide if the park is open to play soccer.

**Sharon Lightner - President of the Kingwood Township Soccer League**

Sharon Lightner, President of the Kingwood Township Recreational Soccer League was present at the meeting and introduced herself and told the Committee all about there soccer league. She wanted them to know that she and all of her coaches are well aware of the rules and regulations at the park. She noted that they always make sure that all the garbage is picked up after every game before leaving the fields. She would like to see more recyclable cans and regular garbage cans at the park.

The Committee members thanked Mr. Ed Mikulicz and Mrs. Lightner for coming to the meeting and speaking to them. They told them to call Charles Wilson the park director when they have a question or need to know if the fields are open for the day.

**Welcome new members to the Parks and Recreation Committee**

- 1. Anthony Gioffre**
- 2. James Spinelli**
- 3. Kristine Marinelli**

Chairman, Ron Hartpence welcomed the new members that were present.

Page#3

Jim Burke explained to everyone that Jim Spinelli did all the electrical work at the park recently. Everyone thanked Jim Spinelli for his excellent work.

**Motion to approve the minutes of the January 7, 2009  
Reorganization Meeting Minutes**

It was moved by James Burke, seconded by Diane Hanley and carried to approve the minutes of the January 7, 2009 Reorganization meeting minutes and place on file.

Roll Call Vote: Aye - Burke, Hewitt, Russano, Diminick,  
Hartpence, Kolvites, Ferrara  
Nay - None  
Absent - Hanley, Floyd  
Abstain - None

**Motion to approve the minutes of the January 7, 2009 Regular  
Meeting Minutes**

It was moved by Antimo Russano, seconded by Jeff Ferrara and carried to approve the minutes of the January 7, 2000 regular meeting minutes and place on file.

Roll Call Vote: Aye - Burke, Hewitt, Russano, Diminick,  
Hartpence, Kolvites, Ferrara  
Nay - None  
Absent - Hanley, Floyd  
Abstain - None

**Motion to approve a monthly fee in the amount of \$ 75.40 for  
December 2008, for the Supatha Yoga classes at the Old Fair View  
School**

It was moved by Heidi Diminick, seconded by David Hewitt and carried the motion to approve \$75.40 for the month of December 2008, for Supatha Yoga classes.

Roll Call Vote: Aye - Burke, Hewitt, Russano, Diminick,  
Hartpence, Kolvites, Ferrara  
Nay - None  
Absent - Hanley, Floyd  
Abstain - None

**Motion to approve payment to Ian White - Music Club at the  
Kingwood School in the amount of \$240.00**

Page#4

It was moved by Antimo Russano, seconded by Diane Hanley and carried the motion to approve the amount of \$240.00 to Ian White for the Music Club at the Kingwood School.

Roll Call Vote: Aye - Burke, Hewitt, Russano, Diminick,  
Hartpence, Kolvites, Ferrara  
Nay - None  
Absent - Hanley, Floyd  
Abstain - None

Motion to approve an invoice in the amount of \$2,625.00 from Gavin Electric, LLC, for the electrical work completed at the park pavilion

It was moved by Antimo Russano, seconded by Heidi Diminick and carried the motion to approve \$2,625.00 to Gavin Electric LLC, for the electrical work completed at the Kingwood Park Pavilion.

Roll Call Vote: Aye - Burke, Hewitt, Russano, Diminick,  
Hartpence, Kolvites, Ferrara  
Nay - None  
Absent - Hanley, Floyd  
Abstain - None

Motion to approve the amount of \$500.00 for a new dish washer for the park residence

It was moved by Jeffrey Ferrara, seconded by Antimo Russano and carried the motion to approve up to \$500.00 for the purchase of a dish washer for the park residence.

Roll Call Vote: Aye - Burke, Hewitt, Russano, Diminick,  
Hartpence, Kolvites, Ferrara  
Nay - None  
Absent - Hanley, Floyd  
Abstain - None

Jim Burke explained to the Committee members that he spoke to Charles Wilson about getting approval from the Committee before buying or spending any money.

Motion and approval to purchase (1) bench for the park

It was moved by David Hewitt, seconded by James Burke and carried the motion to approve the order and purchase of (1) bench in the amount of \$241.58 for the park. The Township will received 7 benches all together.

Page#5

Roll Call Vote: Aye - Burke, Hewitt, Russano, Diminick,  
Hartpence, Kolvites, Ferrara  
Nay - None  
Absent - Hanley, Floyd  
Abstain - None

Confirm dates for 2009 events

Vice Chairman David Hewitt noted that he has updated the events list. Each person was given a new copy of the list. He read the additions which were added to the events. The park officially opens on March 14, 2009. The Committee noted that the events schedule is subject to change. Ron Hartpence would like to see the events schedule on the web site. David Hewitt will be giving secretary Keller a disk to send to the web master.

Request for a donation of \$200.00 from the Sportsters  
Organization - Kingwood Township School - Message from Angela  
Hefty

It was moved by David Hewitt, seconded by Heidi Diminick and carried the motion to approve the Parks and Recreation Committee to donate in the amount of \$200.00 to the Sportsters Organization.

Roll Call Vote: Aye - Burke, Hewitt, Russano, Diminick,  
Hartpence, Kolvites, Ferrara  
Nay - None  
Absent - Hanley, Floyd  
Abstain - None

OLD BUSINESS

Discuss US Sports Institute - Sports Camp for Summer of 2009  
(Correspondence and request sent from John Williams)

Heidi Diminick explained that she was in contact with John Williams from US Sports Institute. She noted that they made a tentative date for the last week in July, which is July 27<sup>th</sup> through July 31 for the camp. She also explained that she spoke with Mr. Bacon and he answered all of her questions. A questionnaire sent by Mr. Williams was filled out by the Committee members. Heidi will forward the information to Mr. Williams.

Port a John's - Andy Russano - Continuation of last month  
discussion

Mr. Russano stated that the Township is not be doing business with RDR Disposal Co. The Committee will have to find another vendor for port a johns.

**Letter to Garden State Fireworks - Scheduled Date of Fireworks  
Community Day Fire Works - Agreement with Garden State Fireworks  
in amount of program: \$4,500.00.**

Chairman Ron Hartpence reviewed. Chuck Kolvites questioned a regulation which was in the agreement regarding if the fire works are rained out and have to be changed to the rain date that the Township will be charged 15% more to do so. There was a brief discussion whether the rain date for the fireworks should be changed. Mr. Burke noted that it has only happened once and they did not charge the Township for the change.

**Motion and Approval in the amount of \$4,500.00 to be spent on  
Fireworks for Community Day, September 19, 2009, rain date of  
September 20, 2009**

It was moved by Antimo Russano, seconded by Jeffrey Ferrara and carried the motion to approve the amount of \$4,500.00 to be spent on fireworks by Garden State Fireworks for Community Day on September 19, 2009, rain date of September 20, 2009.

<b>Roll Call Vote: Aye</b>	<b>- Burke, Hewitt, Russano, Diminick, Hartpence, Kolvites, Ferrara</b>
<b>Nay</b>	<b>- None</b>
<b>Absent</b>	<b>- Hanley, Floyd</b>
<b>Abstain</b>	<b>- None</b>

**Movie Night - Snack Machine (suggested by Andy Russano)**

Antimo Russano discussed the need for an extra snack machine at the pavilion. Jim Burke suggested it would be a good idea to have healthy snacks. The Committee members would like to see the machine installed before the Easter Egg Hunt. It was noted by some of the members that the soccer league sells snacks from their shed to make money for uniforms and supplies. The discussion continued and it was decided to order another machine with snacks for when the shed is not open. Ron Hartpence offered speak to Mr. Bedrosian to see what type of snacks are available.

**(Jeff Ferrara) - Reports on the Amwell Additude Baseball Program  
Would like to reserve the park in July for a two day baseball  
tournament**

Page#7

Jeffrey Ferrara explained that he attended a meeting for the Amwell Additude Baseball team, and they decided that they will not be expanding to Kingwood. They have decided not to use the Kingwood fields and will be staying in the West Amwell area.

**Form subcommittees for each event:**

**Community Day**

- |                      |   |                             |
|----------------------|---|-----------------------------|
| 1) Crafter/Vendors   | - | Ron Hartpence, Diane Hanley |
| 2) Food vendors      | - | Antimo Russano              |
| 3) Music             | - | James Burke                 |
| 4) Advertisement     | - | James Burke                 |
| 5) Rides / etc       | - | James Burke                 |
| 6) Special programs? | - | David Hewitt (car show)     |

Antimo Russano has spoken to Uncle Scott's Steak House and they seem very interested, also Café Maria's and Marinelli's are a definite for Community Day.

Jim Burke would like suggestions if anyone someone who has a band or is interested in playing music this year.

Jim Burke would like to set a date to start the advertisements and to contact the local businesses. He noted that there are many options to look into this year.

**Egg Hunt**

Diane Hanley has taken care of all of the prizes.

The Committee members suggested there be a hayride on the day of the Egg Hunt. It was noted that everyone enjoyed it at the Tree Lighting Ceremony.

**Fishing Derby**

Antimo Russano will be in charge of the Fishing Derby. He suggest that there be benches down by the pond for the older folks. There was a discussion on the hassle it would be for the Road Department to move them every time they mows the grass.

Mr. Russano explained that the Boy Scouts would like to have a Fishing Derby on Community Day.

Page#8

The ARC of Hunterdon County would like to have a once a week lesson to teach the children how to play bocce.

**OPERATION REPORTS:**

**Charles Wilson - Park Director Report for January**

Ron Hartpence reviewed Charles report for January. It was discussed how the pavilion needs a new hot water heater. This will be discussed at next months meeting.

A new sink is needed for the pavilion and will also be on the agenda for next month in March.

**DONATIONS**

**BUILDING & GROUNDS:**

Charlie Wilson reports on what he has worked on at the park.

**CORRESPONDENCE**

**Letter to the Township Clerk from Public Alliance Insurance Re: PAIC Survey of Township facilities and playground - Safety Guidelines**

The Committee members reviewed a letter from the Township's insurance company recommending a few ideas for the park and the playground area.

The Committee members discussed that it would be a good idea to put up signs for age requirement, and adult supervision is required at all times, by the playground area. David Hewitt offered to find out if we can get the same on one sign. This will be discussed further at the March meeting.

**13<sup>th</sup> Annual New Jersey Land Conservation Rally - March 7, 2009**

Chairman Ron Hartpence reviewed.

**PRIVILEGE OF THE FLOOR**

N/A

**OTHER MATTERS**

It was noted by the Committee members to take Donn Brown off the application for use of facilities and add Charles Wilson.

**Page#9**

The Committee would like the form to be changed also on the web site. Secretary Keller to contact Deb Kratzer to change the name.

**DONATIONS**

N/A

It was moved by Chuck Kolvites, seconded by David Hewitt and carried the motion to adjourn the meeting at approximately 9:26 PM. **All** voted **Aye** on **Roll Call Vote**.

**Respectfully Submitted,**

**Cynthia L. Keller, RMC  
Secretary, Parks and Rec.**