

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
September 2, 2009**

CALL TO ORDER

The meeting was called to order by Chairman Ronald Hartpence at 8:00 P.M.
Chairman Ronald Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15th, 2009, and by telefaxing a copy of the notice to the Star Ledger , and the Express Times on January 8, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 8, 2009.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

PRESENT:	James Burke (arrived 8:12PM)	ABSENT:	David Hewitt
	Ron Hartpence		James Spinelli
	Diane Hanley		Jeff Ferrara
	Antimo Russano		
	Heidi Diminick		
	Chuck Kolvites		
	Joseph Floyd		
	Eugene Hill		
	Anthony Gioffre		
	Joseph Agaccio		
	Lee Frank		

Privilege of the Floor

N/A

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Volunteer Picnic – To Be Rescheduled

The Committee members discussed a new date and decided to schedule the Volunteer Picnic to be on October 10th or October 17th after checking with Park Director, Charles Wilson to see what date is open at the park.

Connecting with Loved Ones in Spirit – Flyer for Sunday, September 27, 2009

Chairman Ron Hartpence requested this be on the agenda under old business next month.

Movie Nights

Review of Recent Movie Nights

Joe Floyd explained that the movie for Friday, September 4, is called the Bee Movie. The Committee members expressed that movie night is picking up a lot more. Joe Floyd noted that he purchased a old fashion popcorn machine for \$170.00.

Kingwood Pond

The Committee feels the pond is not in good shape. It still has a lot of algae floating on top and through the pond. There was a brief discussion on what they plan on doing to clean the pond.

Bocce

Antimo Russano noted that he will be staining the Bocci Court.

Operations and Reports:

Charles Wilson – Park Director Report for July

Charles Wilson was not present at the meeting. Ron Hartpence reviewed the report handed in by Charles Wilson.

Buildings and Grounds:

Eugene Hill offered to deliver the mulch and the sand for the playground.

Donations

N/A

Correspondence

Copy of Letter to New Jersey State Police, Lt. Bruce Skelton

Copy of Letter to Region Maintenance Engineer, NJDOT

Copy of Letter to Ubel's Garden Center – Requesting Donation of Shed

Copy of Letter to Poland Springs – Thank you

Copy of Letter to Grom Family – Thank you

Correspondence Continued

Copy of Letter to Shop Rite – Thank you
Copy of Letter – Seeking Donation from Johanna Food Inc.

Ron Hartpence reviewed all the correspondence listed. He noted that Ubels Farm Stand did not respond to the letter requesting they donate a shed for the day. Lee Frank offered to speak to a man who lives in Kingwood Township that owes a nursery and sells sheds and ask him to donate a shed for the day.

Community Day

Discussion on Last Minute Details

Jim Burke discussed last minute details on the Community Day Program as far as what events are scheduled and their times. He suggested that a thank you note be sent to the Brogan's for obtaining more ads for the Program, and for working so hard to complete the program on time. The program will be finalized this week. The Committee reviewed several of the events, games and they reviewed which ones to keep, and the ones to discontinue. There was a discussion on the following items: Bands, Yoga Display, Bocce, Horseshoes, Hayrides, Karate Display, Del Val Dogs Expedition, Egg Toss, Sac Race, Water Balloons, Tug of War.

There was a discussion on what the Parks and Recreation would be selling on Community Day. They will be selling popcorn, ice cream, and soda.

Approval of Funds Spent on Trophy's for the Car Show

It was moved by Heidi Diminick, seconded by Diane Hanley and carried to approve to spend a maximum of \$150.00 for trophy's to be given out at the Car Show on Community Day.

Roll Call Vote:
Aye – R. Hartpence, C. Kolvites, D. Hanley, A. Russano
H. Diminick, J. Floyd, J. Burke
Nay – None
Abstain – None
Absent – D. Hewitt, J. Ferrara

Vendors who have applied for Community Day

Chairman Ron Hartpence and Vice Chairwoman Diane Hanley are taking care of this and stated that they will be meeting to review all the vendor locations at the park.

Community Day Ads Update - List of Who Signed Up – Printer Info

Secretary Keller gave a list of businesses that gave money and signed up to put an ad in the program.

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Schedule last date for a subcommittee meeting at park for Community Day

The date scheduled for the subcommittee meeting at the park to work on the mulch and the play sand for the playground is September 12, at 8:00 A.M.

Car Show

Antimo Russano noted that all is completed and ready to go with the car show.

Party Perfect Rentals, LLC – All Ready to Come

Rides are finalized and ready to go. There will be no need to find volunteers to run the rides, there will be operators coming with the rides.

Banner – Update

Secretary Keller noted that she is waiting for the last document to be approved by JCPL Co., and then will be able to call Mike Grombir, who offered to put the sign up.

Other Matters

Vice Chairwoman Diane Hanley noted that she received good feedback from a gentlemen who attended the last movie night with his family. He expressed that he would like to volunteer anytime for up coming park and recreation events.

Adjournment

It was moved by James Burke, seconded by Heidi Diminick and carried to adjourn the meeting at 9:09P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller,
Secretary**