

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
March 3, 2010**

**CALL TO ORDER**

The meeting was called to order by Chairman Ron Hartpence at 7:35P.M.  
Chairman Ron Hartpence read aloud the following:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14<sup>th</sup>, 2010, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on February 7<sup>th</sup>, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 7<sup>th</sup>, 2010.**

**In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.**

**ROLL CALL**

**Present:** Ron Hartpence  
James Burke  
David Hewitt  
Diane Hanley  
Heidi Diminick  
Chuck Kolvites  
Lee Frank  
Joseph Agaccio  
Jack Niciecki

**Absent:** Jeffrey Ferrara  
Eugene Hill  
James Spinelli  
Anthony Gioffre

Cynthia Niciecki (arrived at 8:26pm)

**Privilege of the Floor**

**David Bacon Present to Discuss – Science Camp for the Summer**

2.

David Bacon was present at the meeting to review a packet of information for all the committee members regarding a proposal for his summer camp program and to get approval for the Parks and Recreation Committee to sponsor his Science Camp during the weeks of July 12<sup>th</sup> thru the 30<sup>th</sup>, 2010. The committee reviewed his proposal and decided that they would approve his science camp to be at the Delaware Valley High School. Mr. Bacon showed proof of insurance for the camp.

It was moved by Diane Hanley, seconded by Dave Hewitt and carried to approve that the Kingwood Township Parks and Recreation Committee would sponsor a science camp this summer at the Delaware Valley High School given by Mr. David Bacon.

**Roll Call Vote:**     **Aye**     - **R. Hartpence, J. Burke, D. Hewitt, D. Hanley, H. Diminick, C. Kolvites, L. Frank**  
                          **Nay**     - **None**  
                          **Abstain** - **None**  
                          **Absent** - **C. Niciecki, J. Ferrara**

Charlie Shlimbaum – Teacher from the Kingwood Interested in Presenting a Basketball Camp

Mr. Shlimbaum was present at the meeting to propose a Basketball Camp he would like to put on during the week after school ends, approximately June 28<sup>th</sup> – July 2, 2010. He explained that this will be a coed camp for the grades 1 – 9. The younger ages will be in the morning session and the older ages in the afternoon session. Chairman Ron Hartpence explained to Mr. Shlimbaum, that he needs to come back to another meeting and present all the details of the camp, and to also have insurance coverage naming the Township as additional insured. There were suggestions the Committee members gave that maybe helpful to Mr. Shlimbaum. Mr. Charlie Shlimbaum stated that he will be attending the meeting in April.

New and Pending Business

Motion to approve the minutes of the February 3, 2010 Regular meeting minutes

It was moved by D. Hewitt, seconded by H. Diminick and carried to approve the minutes of the February 3, 2010 Parks and Recreation Committee Regular Meeting.

**Roll Call Vote:**     **Aye**     - **R. Hartpence, J. Burke, D. Hewitt, D. Hanley, H. Diminick, L. Frank**  
                          **Nay**     - **None**  
                          **Abstain** - **C. Kolvites**  
                          **Absent** - **C. Niciecki, J. Ferrara**

Motion and Approval for the Amount of \$ \$73.80 - Received for the Month of December 2009 for the Use of Facilities from Donna Giami (“Lakshmi”)

It was moved by D. Hewitt, seconded by H. Diminick and carried to approve amount received from Donna Giami for the use of the Old Fair View School in the amount of \$73.80.

3.

**Roll Call Vote:**     **Aye**    - **R. Hartpence, J. Burke, D. Hewitt, D. Hanley, H. Diminick, L. Frank, C. Kolvites**  
                          **Nay**     - **None**  
                          **Abstain** - **None**  
                          **Absent** - **C. Niciecki, J. Ferrara**

Motion to Approve Payment to Ian White for Music Club Lessons in the Amount of \$240.00 for February 2010

It was moved by D. Hewitt, seconded by J. Burke and carried to approve payment in the amount of \$240.00 for February 2010 to Ian White for the Music Club Lessons.

**Roll Call Vote:**     **Aye**    - **R. Hartpence, J. Burke, D. Hewitt, D. Hanley, H. Diminick, L. Frank, C. Kolvites**  
                          **Nay**     - **None**  
                          **Abstain** - **None**  
                          **Absent** - **C. Niciecki, J. Ferrara**

**(FLYER Enclosed)** – Kingwood Music Program Presents the 4<sup>th</sup> Annual Music In Our Schools Month Concert, Featuring: “The Eric Mintel Quartet and the Kingwood Jazz Band, March 10<sup>th</sup>.”

The Committee members discussed it would be nice to have them come play at Community Day. Heidi Diminick will look into their price they get for playing, and if they are available on September 18, 2010.

Letter from Windsor Soil Company re: Windsor Infield Mix – Increase in prices

The Committee members discussed the amount it cost them last year and compared it to the amount they will pay this year. They stated it cost approximately \$800.00, and it is even cheaper if someone can pick it up. Chairman Ron Hartpence requested that this be on the agenda for next month.

Approval for the Use of Facilities for the Kingwood Township Baseball Team – 3:15PM – 5:15PM at the Park Practice Dates Attached

The Committee members reviewed the application and they all agreed this would be fine, as long as they send their certificate of liability insurance. The Committee stated that with all the snow still on the fields and with the forecast of rain this weekend that the fields will never be ready to practice on in the month of March for the first several weeks.

**Old Business**

Contract Agreement with Ehrlich for One Year– \$165.00 a Treatment Finalized

Secretary Keller noted that this has been completed and treatment will start when the new park directors contact them.

#### 4.

##### Park Director

Jamie Keplar Weinschenk the newly appointed Park Director was present at the meeting. He thanked everyone for choosing them. The Committee members asked Jamie if he had any questions. Jamie asked them several questions regarding the park and the home. Jim Burke explained that he changed all the locks on all the doors at the home at the park and also made extra keys. Jim also noted that the couple filed their paperwork for their background check. Jamie and Lisa Maria Weinschenk have been reimbursed for the cost of the background check in the amount of \$82.00.

##### Basketball Funds – Review By-Laws, Heidi Diminick Copy of Letter to Anthony DeSapio

The Committee members reviewed and Jim Burke stated that the funds have been mailed back to the basketball league and that all has been finalized.

##### Public Alliance Insurance Coverage re: Amusement Rides and Inflatables

Chairman Ron Hartpence reviewed.

##### Recommendation from the Hunterdon County Health Department re: Annual Retail Food Establishment License for the Park Pavilion – Secretary Keller Applied for Annual License

Secretary Keller reported that this has been completed and now the Parks and Recreation Committee now have an annual food license. The only temporary license they will need to apply and get is for the Fishing Derby.

##### Tree Planting Info – Discuss with Eugene Hill

To be discussed next month.

##### **Community Day**

##### Community Day Planning (Review - Subcommittee Mtg. on February 18, 2010 at Scotty's Steak House)

Diane Hanley reported that the Committee members present at the meeting that evening accomplished quite a bit. They reviewed who would be interviewed for the Park Directors position. They also discussed many topics, as far as, Community Day and which movies would be viewed for Movie Night.

##### For Your Info: Amusement Rides Listings, Info from the Dept of Law and Public Safety – Rides and Games (Requirements for Vendors)

The Committee members reviewed.

Cynthia Niciecki arrived at the meeting at approximately 8:26PM.

5.

Application for Vendors - Amended

The Committee members approved the application and would like this to be put on the website. Diane Hanley offered to send out applications to all the business that were there last year.

Ad Prices for Community Day Program – Amended

The Committee members approved this sheet and would like this on the website. The Committee all agreed that the prices should stay the same as last year. They would also like to start a lot earlier on getting these out to businesses. Diane Hanley will be getting applications out to many of the businesses in the near future.

Fireworks: Garden State / D & M Fireworks – Choose a Company to Use for Community Day

The Committee members all agreed to stay with Garden State Fireworks for this year's Community Day. They would like Secretary Keller to write a letter to D & M Fireworks to thank them for their interest.

It was moved by David Hewitt, seconded by Diane Hanley and carried to hire Garden State Fireworks for the September 18<sup>th</sup> Community Day Fireworks Display, and to spend the amount of \$4,500.00 for the show.

**Roll Call Vote:**     **Aye**     - **R. Hartpence, J. Burke, D. Hewitt, D. Hanley, H. Diminick, L. Frank, C. Kolvites, C. Niciecki**  
                          **Nay**     - **None**  
                          **Abstain** - **None**  
                          **Absent** - **J. Ferrara**

**Fishing Derby**

Start Making Arrangements

Dave Hewitt will be in charge of this event this year. They discussed all the preparations that need to be prepared for the Derby. David Hewitt suggested sending a letter to Shop Rite of Flemington asking them for a donation of hotdogs, rolls, and drinks for the event. The Committee members discussed that they should keep an eye on the pond to see when the air raider should be turned on for the season. They suggested that it only run during night time.

**Annual Easter Egg Hunt**

Discuss What Needs to Be Worked On

Diane Hanley is in charge of this event. She stated that everything is under control and that she is all ready for the Egg Hunt. Mrs. Hanley has obtained all the prizes for the Easter Egg Hunt. They discussed a time for everyone to arrive on that day to set up and hide the eggs. There will be several members cooking and coloring eggs on March 25<sup>th</sup> at 7:00 PM at the Kingwood Township Fire House.



7.

**Printer to Be Hired for Community Day Program**

The Committee members all agreed to go with Legends Printing the same as last year. They discussed where the ads and checks should be sent. All ads and payments will be handed in to Secretary Keller at the Township. Ads that are available electronically will be e-mailed to Legends after they have paid for their ad. Jim Burke will be speaking to a representative at Legends to see if they would be interested in the job again this year, and to make arrangements for the Community Day flyer to be made.

**Flyer from Sandra McNicol, Open Space Chairwoman**

Chairman Ron Hartpence reviewed a memo sent by Sandra McNicol regarding a hike that the Open Space/Agricultural Advisory Committees planned for April. The hike is scheduled to be on Saturday April 24, 2010 at 10:00 AM – 12:00 Noon at the Kugler Woods along the Delaware River. She welcomes everyone to join them.

**Memo from C.F.O. Diane Laudenschach**

Chairman Ron Hartpence reviewed a memo sent by the Township's C.F.O. Diane Laudenschach. The flyer explains that as a result of an expected tight fiscal budget for the year 2010, the Township Committee would appreciate each department keeping a close tab on their expenditures. Chairman Ron Hartpence requested that C.F.O. Laudenschach submit a monthly budget report of the encumbered funds, and the expenditures for each event to the Parks and Recreation Committee.

**ADJOURNMENT**

It was moved by David Hewitt, seconded by Diane Hanley and carried to adjourn the meeting at 9:35PM. **All** voted **Aye** on **Roll Call Vote**.

**Respectfully submitted,**

**Cynthia L. Keller,  
Secretary**