

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
June 2, 2010**

CALL TO ORDER

The meeting was called to order by Chairman Ron Hartpence at 7:40P.M.
Chairman Ron Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14th, 2010, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on February 7th, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 7th, 2010.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

Present: Ron Hartpence	Absent: James Spinelli
David Hewitt	Eugene Hill
James Burke (arrived at 7:43pm)	Anthony Gioffre
Heidi Diminick	Diane Hanley
Chuck Kolvites	
Lee Frank	
Jeffrey Ferrara	
Cynthia Niciecki	
Jack Niciecki (arrived at 7:45pm)	
Joseph Agaccio	

Privilege of the Floor

No public present.

2.

New and Pending Business

Ehrlich – Update

Secretary Keller explained that the Old Fairview School House and the Municipal Building have been treated. This will be taken out of the Township buildings and grounds, not the Recreation Committee budget.

Motion to Approve the Regular Meeting minutes of the May 5, 2010 Park and Recreation Meeting

It was moved by David Hewitt, seconded by Chuck Kolvites and carried to approve the regular meeting minutes of the May 5, 2010.

RCV:	Aye	-	D. Hewitt, R. Hartpence, H. Diminick, C. Kolvites, J. Ferrara, L. Frank
	Nay	-	None
	Abstain	-	J. Burke, C. Niciecki
	Absent	-	D. Hanley

Motion to Approve the Amount of \$180.00 Paid to Ian White – Music Lessons at the Kingwood School

It was moved by H. Diminick, seconded by Chuck Kolvites and carried to approve the amount of \$180.00 to be paid to Ian White for Music Lessons at the Kingwood School.

RCV:	Aye	-	D. Hewitt, R. Hartpence, H. Diminick, C. Kolvites, J. Ferrara, L. Frank, J. Burke, C. Niciecki
	Nay	-	None
	Abstain	-	None
	Absent	-	D. Hanley

Letter of Request from Lakshmi (Donna Giami) for more time at OFVS – Also a response on leaving the phone off the hook

The Committee members discussed the request from Donna Giami, and they decided that it is not a good idea. The public and residents only have Sunday's to use the building. Secretary Keller has been instructed to write Donna Giami a letter informing her that they have denied her request for those reasons.

Copy of Draft - Open Space / Recreation Plan Element of the Master Plan

Chairman Ron Hartpence reviewed the draft of the open space/recreation plan element of the master plan. He has asked the Committee members to review and to e-mail comments to him or Debbie Kratzer.

3.

Old Business

N/A

Community Day

Community Day Planning

The subcommittees have been meeting on the third Thursday of each month to discuss the Community Day Planning. The next meeting is scheduled to be on June 17th, 2010 7:00pm.

Copy of Last Years Community Day Letter to Make Changes

The Committee members will finalize the details to put in the letter, and have the information gathered to discuss for the letter for the July meeting. There was a brief discussion on the food for Community day. Park Director, Lisa Marie mentioned that the Bocce team may bring a pig to roast. Jim Burke explained that it is first come first serve, as far as, the vendors for food are concerned. Heidi Diminick will be in charge of the food for Community Day this year.

Discussion on State Police – Child Safety and Seat Check and Bag Piper

The Committee members all agreed that a letter be written to the State Police inviting them to come to Community Day and conduct the Safety Seat Check, and possibly play the Bag pipers for everyone. A letter will be sent out this week.

Movie Nights

Review of Movie Nights and Upcoming Dates

The Committee members reviewed the first movie night of the season. They stated that only four residents showed up other than the Park and Rec. members. They explained that June 11th is the next scheduled movie night and that they will have to see how many show up and determine whether it is worth all the work. Park Director, Lisa Marie suggested that movie night be on a Thursday night in the summer. Jim Burke suggested it to be indoors next year, possibly at the Kingwood School. There was a lengthy discussion on advertising more for the event. Jeff Ferrara offered to talk to someone at the school to see if they would be able to advertise the movies and dates in the KTS Express.

Application for Vendors

There was a discussion on who would be sending out the flyers for ad's for our Community Day Program. Park Director Lisa Marie and member of the Park and Rec. Heidi Diminick offered to send them all out to the businesses in the area.

Change in Flyer for Ad Prices for Community Day Program

4.

Park Director Lisa Marie discussed with the Committee members the new colorful flyer she worked on to attract more people to donate for an ad. Everyone will review the flyer Lisa Marie worked on this week.

Amusements

Chairman Ron Hartpence noted that the amusement rides cost the Township \$7,570.00 last year. He stated that he called Party Rentals for the list of rides and prices. It was discussed that the Park and Rec. Committee would review the list at movie night on June 11th to decide what they would like to have for Community Day. Jim Burke noted that he has a call into the Grom Family in regard to their annual donation for fireworks for this year.

Fishing Derby

Last minute preparations

Dave Hewitt stated that he has mostly everything ready for the Derby. There was a discussion whether the pond would be treated before the Derby. Secretary Keller informed the Committee that the pond was done recently. There was a brief discussion on the time everyone that is helping should get to the pond to help set up and several items that will be picked up for the event.\

Senior Picnic

Last minute preparations

The Committee members discussed the last minute preparations that need to be done. Heidi Diminick noted that she has called for the order of food at Shop Rite and she will be picking it up on Saturday morning. She will also be picking up food that Marinelli's donated for the picnic. Jim Burke will be bringing baked beans. Dave Hewitt will be picking up salads, a cake and fresh cut flowers. Jim Burke stated he will provide CD's for music for the day. The Committee members all agreed to use the gas grill at the park for the picnic.

Operations and Reports:

Report from Lisa Marie and Jamie – Park Directors

Attached is the Park Director's Report for the month of May:

Park Director's Volunteer Hours for Community Day	Hours	Date
Community Day Envelope Stuffing	2	12-May
	2	13-May
	2	17-May
	2	18-May
Kingwood Park Directors Report		
Jamie & Lisa Marie Weinschenk		
week of 5/5 2010-6/1/2010		

6.

Buildings and Grounds:

Report from Park Director

Lisa Marie was present and explained that field 7 is still a problem with the trash and clothes left on the field. Jim Burke reviewed a letter he received from the President of the Soccer League. He noted that they are not happy that they will be charged. The Park Director Lisa Marie explained that the trash is ruining the machines they use to cut the grass. The Committee members advised Lisa Marie to send a letter to the DVAA and the Soccer league if she finds any additional garbage on the fields after their games telling them they owe \$50.00 for cleanup.

Lisa Marie explained that the ladies room doors are being locked. She also reviewed a complaint about the grills at the park.

Donations

No donations this month.

Correspondence

Chairman Ron Hartpence reviewed the following:

Copy of Movie Night Rentals – Info from Access Computer and Projector Rentals
Copy of Letter for a permit to the State for the Fireworks in September
Copy of Letter to Garden State Fire Works
Copy of Letter to NJ State Police - Request

Other Matters

Chairman Ron Hartpence requested a listing of the budget and what is left to spend. Attached at the end of the minutes will be a copy of the Parks and Receptions budget. The Committee members reviewed what has been encumbered. Jim Burke will be speaking to Diane Laudenbach in regards to the budget.

Betty Kenny from the seniors left a message that the senior exercise class will not be meeting on June 9th and June 16th at the Old Fairview School. They will return on June 23, 2010.

ADJOURNMENT

It was moved by Jim Burke, seconded by David Hewitt and carried to adjourn the meeting at 9:05PM. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller,
Park and Recreation Secretary**