Call to Order

The meeting was called to order by Secretary Keller at 8:38 P.M.

Notice Requirements

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon County Democrat and the Courier News on December 24, 2009, and by telefaxing a copy of the notice to the Express Times and the Star Ledger on December 16, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on December 16, 2009.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lois Voronin</td>
<td>Debbie Kratzer</td>
</tr>
<tr>
<td>Elaine Niemann</td>
<td>Joseph Zgurzynski</td>
</tr>
<tr>
<td>Gail Ashley (arrived 8:00PM)</td>
<td>Richard Abbott</td>
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<tr>
<td>Nicole Voigt</td>
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<tr>
<td>Cynthia Niciecki</td>
<td></td>
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<tr>
<td>Sandra McNicol (arrived at 8:02PM)</td>
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<tr>
<td>David Posey</td>
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</tr>
</tbody>
</table>

Nomination for Chairperson

It was moved by Lois Voronin, second by Cynthia Niciecki and carried to nominate Debra Kratzer for the Environmental Commission Chairwoman for 2010.

Roll Call Vote:  

Aye - L. Voronin, N. Voigt, C. Niciecki, David Posey  
Nay - None  
Abstain - None  
Absent - D. Kratzer, G. Ashley, Sandy McNicol
2.

Nomination for Vice Chairperson

It was moved by C. Niciecki, second by Nicole Voigt and carried to nominate Lois Voronin for the Environmental Commission Co - Chairwoman for 2010.

Roll Call Vote: Aye - L. Voronin, N. Voigt, C. Niciecki, David Posey
Nay - None
Abstain - None
Absent - D. Kratzer, G. Ashley, Sandy McNicol

Motion and Approval of Scheduled Meeting Dates for 2010

It was moved by C. Niciecki, second by D. Posey and carried to approve the following scheduled meeting dates and time for 2010.

January 26, 2010  July 27, 2010
February 23, 2010 August 24, 2010
March 23, 2010 September 28, 2010
April 27, 2010 October 26, 2010
May 25, 2010 November 16, 2010
June 22, 2010 December 16, 2010

Meetings to begin at 7:30 PM, on the four Tuesday of each month, unless noted otherwise.

Roll Call Vote: Aye - L. Voronin, N. Voigt, C. Niciecki, David Posey
Nay - None
Abstain - None
Absent - D. Kratzer, G. Ashley, Sandy McNicol

Motion and approval of local newspapers (Hunterdon County Democrat and the Courier News) for Advertisements

It was moved by Lois Voronin, second by Cynthia Niciecki and carried to approve the local newspapers (Hunterdon County Democrat and the Courier News) for Advertisements for the year 2010 for the Environmental Commission.

Roll Call Vote: Aye - L. Voronin, N. Voigt, C. Niciecki, David Posey
Nay - None
Abstain - None
Absent - D. Kratzer, G. Ashley, Sandy McNicol
Municipal Orientation by Committeewoman Elaine Niemann

Mayor Niemann reviewed the following subjects:

Kingwood Township Municipal Orientation Program
Environmental Commission 1/26/2010

1) Introductory remarks
   a. General roles and responsibilities of volunteers
   b. Resources available from the municipality, procedures to access them
   c. Importance of communication
      i. All written communication, including email, is a matter of public record
      1. Use of home computer for sensitive township-related communications is to be avoided
      ii. Coordination with other volunteer boards/committees is ideal
   d. Meetings are recorded, and members of the public may request copies of these recordings.

2) Municipal Excess Liability Joint Insurance Fund DVD- “The Rights and Duties of a Volunteer in Local Government” – 12 minutes

3) Questions following the DVD
   a. Complaint procedure handout, brief discussion of the township personnel handbook
   b. What are punitive damages?

4) Concluding remarks
   a. We recognize that the hard work done for the benefit of our community is often done when no one is looking and at times the work may seem unappreciated. We know what you do for us and we don’t forget, even if you don’t hear it from us!
   b. The Township newsletter was launched last year and will have another issue released in March. Please be sure to send any material you may have for the newsletter to me.

Wrap up the material presented in the DVD

Mayor Niemann thanked everyone for listening to the DVD, and also what she reviewed.

Approval of November 17th, 2009 Minutes

Motion and adoption of minutes of November 17, 2009 Regular Meeting Minutes of the Environmental Commission
4.

It was moved by Lois Voronin, second by Nicole Voigt and carried to approve the minutes of the November 17, 2009 Regular Meeting with the following corrections:

Page#3 Under Recycling Update – Third sentence in the paragraph:

As it appears uncorrected: She reported that she took a 5 gallon container filled with batteries to the County Complex, and that there were several residents that dropped off computer accessories.

As it should appear: She reported that she took a 55 gallon container filled with batteries to the County Complex, and that there were several residents that dropped off computer accessories.

Roll Call Vote: Aye - L. Voronin, N. Voigt, C. Niciecki, G. Ashley, S. McNicol
Nay - None
Abstain - David Posey
Absent - D. Kratzer

No quorum at the December 15, 2009 Meeting. Attached you will find brief notes.

Chairwoman Lois Voronin reviewed.

Correspondence

2010 Membership Dues – ANJEC

It was moved by Lois Voronin, second by Sandra McNicol and carried to approve to sign up the Environmental Commission for the 2010 Membership Dues for ANJEC for the amount of $280.00 for 7 members, $20.00 each for three additional members, and $60.00 for the ANJEC Workshop Plan.

Roll Call Vote: Aye - L. Voronin, N. Voigt, C. Niciecki, G. Ashley, S. McNicol, David Posey
Nay - None
Abstain - None
Absent - D. Kratzer

Notice from ANJEC Dated November 24, 2009 re: Smart Growth Planning Grant Program / Notice from ANJEC - 2010 Smart Growth Planning Grants for Municipalities – Application Deadline Wed, March 31, 2010

The Commission members reviewed.
5.

Copy of Letter to the Township Committee re: Hunterdon Co. Recycling Plan

Vice Chairwoman Lois Voronin reviewed. Cynthia Niciecki noted that the Township has decided not to go with the County Services at this time.

Letter from County Department of Parks and Recreation – Invitation to Tenth Annual Earth Day Celebration – Saturday, April 24th, 2010 at Deer Path Park

Vice Chairwoman Lois Voronin reviewed.

**Reports**

Copy of Application for a General Permit Authorization from PS&S Integrating Design & Engineering (Large booklet of information is available for your review in the municipal building)

Vice Chairwoman Lois Voronin reviewed.

Quarterly Homeowner Well Sampling Results for September thru November 2009

Vice Chairwoman Lois Voronin reviewed. The Commission members compared the results from the last report of June, July and August with the September thru November of 2009 results. They noted that there were no real drastic changes.

4th Quarter 2009 - Certified Septic Totals

Sandra McNicol explained that she asked the Board of Health to send the septic totals so the Environmental Commission could review them and to keep the Township informed.

**Hunterdon County Soil Conservation District**

N/A

**Recycling Update/Coordinator Cynthia Niciecki**

Cynthia Niciecki thanked Lois Voronin for her help with the recycling in December. Cynthia noted that Jack Search helped in January. She explained that M & A had delivered a dumpster for metal to be recycled. She also noted that Recycling signs were ordered, delivered and they have now been installed on the roads. One was put up at the end of Route 519 and Union Road, and the other sign was put up at the entrance to the Recycling Center/Township Public Works Dept.
Volunteer needed for Saturday, February 13th, 2010

Sandra McNicol volunteered for recycling for February 13th. David Posey volunteered for the month of March.

Old Business

Open Space & Recreation Kingwood Land Use Plan – Community Survey

Elaine Niemann noted that there was a very good response returned on the Community Survey. She explained that there will be a workshop at the Kingwood School on Saturday, February 20th, in hopes that parents who are present during basketball practice will fill out a survey. There will be more information on the survey at next month's meeting.

Sustainable Jersey Program – Update

Elaine Niemann noted that the Green Team met last Thursday. She explained that there are several things in the works. They are working on a project for Earth Day, which would be to have a t-shirt design contest for the children at the Kingwood School. Also, another project they are working on is called “To Adopt a Road”. This is to have a map where people can adopt a road to pick up the trash around the Township. These are both in the planning stages at this time. Elaine Nieman also explained that the Township is working on the Rutgers Corporative Green Purchasing Program, and explained what that involves. There was also a brief discussion on clean community responsibilities and ideas. Elaine Niemann announced that the award for the bid on the Solar Panels at the Township Public Works will be chosen on February 10th, at the Township Committee meeting. She stated that this must be completed by the end of June.

Lois Voroin suggested that the Commission work on having pictures of the solar panels when the project is complete. She said this could be displayed at Community Day to show how the township is saving funds. Elaine Niemann noted that the sustainable green team should be reaching their certification this year. David Posey, who is a member of the green team, noted that they should have collected 100 points. Elaine Niemann also explained some other ways to get points. One is to encourage no idling, for example the buses that are waiting for the practices and games to get done at the schools. The green team would like to get this under control.

Deer Overpopulation – Update

There was a lengthy discussion on deer hunting. Cynthia Niciecki announced if anyone is interested in having their property hunted to contact her husband and he will make the arrangements.
There was also a discussion on the articles in the newspaper on anti-hunting.

**ANJEC EQ Challenge Game Has Arrived**

Vice Chairwoman Lois Voronin reviewed and asked that the game be brought to the next months meeting.

**Block 7, Lot 14 – Silverton Property / Letter to NJDEP**

N/A

**New Business**

**Objectives for 2010**

New ideas will be discussed at the meeting in February.

**Annual Report/Newsletter for 2009**

Debbie Kratzer will be working on this for the Township mailing in March. Cynthia Niciecki will be writing an article on recycling for the newsletter to go out in March.

**Rapidset Metal Buildings**

**Application for Preliminary Site Plan – Block 17, Lot 15 Galleria Construction, Inc.**

The Commission members reviewed the application. Sandra McNicol explained about the rapidest metal buildings and the process if they were to pursue the idea.

**Review Report from Environ of MEL – Comments**

Gail Ashley gave an overview of the report and stated she would like more time to review it, and discuss with everyone next month. This will also give the Commission members more time to also look at the report.

**Action Items:**

**Environmental Commission Site Plan Review**

Sandra McNicol stated that there were no site plan reviews, but that the only site plan is for the Herbel family business on Route 12. She noted that they will be installing solar panels to their building, and also putting up a new sign.
8.

Wastewater Management Plan

Elaine Niemann stated that this has been postponed again and the deadline date is now August of 2010. She explained that Franklin Township has adopted its own septic maintenance ordinance plan.

Open Space

Open Space Member Sandra McNicol reviews Open Space/Agriculture Advisory Committee meeting of December 3, 2009 and January 7, 2010

Sandra McNicol reviewed the above Open Space/Ag meetings. She noted that the meetings will now begin at 7:00PM this year. She will be inviting Margaret Waldock from the Hunterdon Land Trust to the next Open Space/Ag meeting on February 4th to discuss what they have planned for Kingwood Township.

Public Comment – Privilege of the Floor

N/A

Other Matters

Elaine Nieman announced that the Well Subcommittee meeting has been postponed till next month at 8:00PM at the Board of Health Meeting. This is scheduled the second Wednesday of the month. She explained that this is to inform the public about the amendments to the well ordinance. Elaine Niemann also explained that the Township Committee will be amending the Board of Health Ordinance to expand the amount of members. They will be adding (2) alternate members to the Board. She explained that they would like to do this by the month of March.

Sandra McNicol shared info on exhibits of new homes that are green designed. She also noted that the DRVC, which is the joint commission of N.J., Delaware, PA, and N.Y. has concluded that the floods were inevitable to happen and would have occurred no matter the circumstances.

Sandra McNicol also noted that she went to a program by the Delware and Raritan Greenway, regarding plants in yards, and the positive natural things that happen by bring the native species into your yard. She stated that a man by the name of Douglas Tallamy wrote a book about bringing nature home.
9.

**Adjournment**

It was moved by Gail Ashley, second by Sandra McNicol and carried to adjourn the meeting at 9:45PM. All voted Aye on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Environmental Commission
Secretary