

Stormwater Pollution Prevention Plan

Kingwood Township

Hunterdon County

The following Stormwater Pollution Prevention Plan (SPPP) details the best management practices maintained at the Township of Kingwood to stay in Compliance with the Master General Permit Number NJ0141852 (Category Code R9 for Tier A Municipal Separate Storm Sewer Systems aka the Tier A MS4 NJDEPS Permit.

Facility Permit Number NJG0152706

September 13, 2023

Last Revision Date:

Prepared by:

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Stormwater Program Coordinator: John Hansen, PE, PP, LEED

Table of Contents

Form 1 – Team Members	3
Form 2 – Revision History	4
Form 3 – Public Announcements.....	5
Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment ...	7
Form 5 – Ordinances	9
Form 6 – Street Sweeping.....	10
Form 7 – MS4 Infrastructure	11
Form 8 – Community-wide Measures	15
Form 9 – Municipal Maintenance Yards & Other Ancillary Operations	17
Form 10 – Training.....	21
Form 11 – MS4 Mapping	24
Form 12 – Watershed Improvement Plan	25

Form 1 – Team Members

Stormwater Program Coordinator (SPC)			
Name and Title	John Hansen, PE, PP, LEED, Township engineer		
Phone	(908) 238-0544	Email	John Hansen <JHansen@elp-inc.com>
Individual(s) Responsible for Major Development Project Stormwater Management Review			
Name and Title	John Hansen, PE, PP, LEED, Township engineer		
Phone	(908) 238-0544	Email	John Hansen <JHansen@elp-inc.com>
Name and Title			
		Email	
Other Municipal Stormwater Team Members			
Name and Title	Michael Ewing, General Forman at the DPW		
Phone	(908) 996-2789	Email	Michael Ewing <mewing@kingwoodtownship.com>
Name and Title	Tiffany Crivelli, Acting Municipal Clerk		
Phone	(908) 996-4276 ext. 221	Email	Clerk Kingwood Twp. <clerk@kingwoodtownship.com>
Name and Title			
Phone		Email	
Shared/Contracted Service Providers			
Provider Name	Service Provided	Term of Service	

Form 2 – Revision History

Revision Date	Form # Changed	Reason for Revision (Updates to staff, policy, webpage, etc.)

Form 3 – Public Announcements
Part IV.B. and C.

1. Provide the link to the dedicated stormwater webpage for your municipality.
www.kingwoodtownship.com/environmental-page-list/274-stormwater
2. List the name and title of person(s) responsible for stormwater webpage postings/updates.
Spatial Data Logic manages the website. Diane Laudenbach of Kingwood performs the required postings.
3. List the newspapers, social media outlets, websites, direct mailings (Email or postal), and other communication approaches typically used to inform/educate the public on stormwater program information and related events/activities.
<p>For any meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law", NJSA 10:4-6 et seq.), the Township provides public notice in a manner that complies with the requirements of that Act. The Township Clerk Office prepares all Public Notices required by this program.</p> <p>The <u>Hunterdon County Democrat</u> is the official newspaper of the public body and the <u>Courier News</u> and The <u>Trenton Times</u> are hereby designated and determined to be the other two newspapers that have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings and announcements.</p> <p>Additionally, public notices on stormwater related education and outreach activities shall be continued to be posted on the Township's website and Facebook page, as well as distributed through mass mailings if necessary.</p> <p>Social Media: Facebook</p> <p>Township Website: Kingwood NJ - Home (kingwoodtownship.com)</p> <p>Kingwood Township will provide educational pamphlets with the Tax Bills and special mailing.</p>

Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment

Part IV.E.

1. How does the municipality define “major development”? If it is different from the definition in N.J.A.C. 7:8, explain the difference.

Major Development is defined as follow:

- (1) An individual development, as well as multiple developments that individually or collectively result in:
 - a. The disturbance of one or more acres of land since February 2, 2004;
 - b. The creation of 1/4 acre or more of regulated impervious surface since February 2, 2004;
 - c. The creation of 1/4 acre or more of regulated motor vehicle surface since March 2, 2021 (or the effective date of this section, whichever is earlier); or
 - d. A combination of Subsection (1)(b) and (c) above that totals an area of 1/4 acre or more. The same surface shall not be counted twice when determining if the combination area equals 1/4 acre or more.
- (2) "Major development" includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of Subsection (1)(a), (b), (c), or (d) above. Projects undertaken by any government agency that otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."

2. Is the municipality’s stormwater control ordinance (SCO) the same as or more stringent than NJDEP’s model SCO? If more stringent, explain the difference.

The Municipality’s stormwater control Ordinance (SCO) is the same as NJDEP’s Model SCO.

3. Describe the process for reviewing major development project applications for compliance with the SCO and Residential Site Improvement Standards (RSIS).

The Township’s planning and zoning boards review the projects and ensure compliance with the Township’s Stormwater Control Ordinance before approving a minor subdivision, preliminary and/or final subdivision plan, minor site plan, preliminary and/or final site plan. Residential development or development are subject to the Residential Site Improvement Standard (RSIS) for Stormwater Management including the NJDEP Stormwater Management rule, N.J.A.C. 7:8 as referenced in the RSIS.

If the project is exempt from site plan and the development meets a major development as defined in the SCO, then the zoning officer will defer the application for the Township Engineer to review the application for stormwater prior to the issuance of a zoning permit.

The Township Engineer or his designee will inspect the construction of the development and ensure that the development is being constructed as approved. Once the development is completed, an “as built” plan is required. The Township will review the “as built” plan as well as any Stormwater bast management practices against the Stormwater management report and design. The Township will ensure that the volume of the basin is equal to or greater than the one designed and used to model the stormwater, orifice and size and elevation, the weir size and elevation, the outlet structure grate elevation. In addition, the Township Engineer will schedule couple site visits, to check the operation of the stormwater during rainfall event. The Township engineer will schedule site inspection to ensure that the basin will completely drain within 72 hours if the stormwater management best practice is not a retention pond.

<p>4. Does your municipality have a mitigation plan included in your Municipal Stormwater Management Plan and Stormwater Control Ordinance? Indicate the location of records of all variances granted.</p>
<p>Kingwood Township was previously a Tier B municipality until December 31,2022. Kingwood township will development a mitigation plan. No variance has been granted to date since the Township has not adopted a mitigation plan.</p>
<p>5. Indicate the dates of each iteration of the township’s Stormwater Control Ordinance, starting with the initial adoption and including revisions.</p>
<p>The Stormwater Control Ordinance was originally adopted on 7/19/1999 by Ordinance No. 10-10-99. The Stormwater Control Ordinance was amended on 5/2/2006 and 3/4/2021 by by Ordinance No. 13-25-2006 and 21-05-2021 respectively.</p>
<p>6. Indicate the dates of each iteration of the township’s Municipal Stormwater Management Plan, starting with the initial adoption and including revisions.</p>
<p>Kingwood Township was a tier B municipality until December 31, 2022. The current approved Municipal Stormwater Management Plan is dated April of 2005. This plan will be reviewed and updated as necessary to comply with current requirements.</p>

Form 5 – Ordinances
Part IV.F.1.

Ordinance	Date Adopted	Was the DEP model adopted without change? If not, explain how the municipality's is more stringent.	Entity Responsible for Enforcement	Fees & Fines
1. Pet Waste	pending			\$__
2. Wildlife Feeding	pending			\$__
3. Litter Control	pending			\$__
4. Improper Disposal of Waste	pending			\$__
5. Yard Waste	pending			\$__
6. Private Storm Drain Inlet Retrofitting	pending			\$__
7. Illicit Connections	pending			\$__
8. Privately-Owned Salt Storage	pending			\$__
9. Tree Removal-Replacement	pending			\$__
List any additional stormwater-related ordinances the municipality has adopted that address issues beyond the scope of the MS4 permit. Include adoption date, entity responsible for enforcement, and related fees and fines.				
Indicate the location of records associated with ordinances and related violations and enforcement actions below.				
Ordinances and related violations and enforcement actions are in the Municipal Clerk's office.				

Form 6 – Street Sweeping

Part IV.F.2.a.i. and ii.

1. Provide a written description and/or attach a map outlining the sweeping schedule for the following:

- Segments of municipal roads with storm drain inlets that discharge to surface water (required at least 3 times each year)
- Segments of municipal roads that do not have storm drain inlets but do discharge to surface water (required at least 1 time each year)

Note: Only asphalt and concrete roads need to be swept. Roads that do not have storm drain inlets and do not discharge to surface water do not need to be swept.

The sweeping program will start on or about January 1, 2026. A map was developed of the roadway within Kingwood Township. State Highways, County Roads, Private Road, and local road. Local Roads were divided into three categories:

- To be swept three-times per year;
- To be swept once per year;
- Do not have to be swept.

The director of public work will schedule the sweeping based on the available work force and availability of equipment. A report will be completed after sweeping which will include the following information:

- Name of the roadway from address to address'
- The length of the roadway;
- The date of the sweeping;
- The approximate volume of debris collected.

The debris collected by the sweeper may be stored at the department of public work for a limited time, not to exceed six months. The debris will be disposed of in accordance with Federal, State and local regulations.

During the winter months, November, December, January and February, street sweeping will be limited and done on "as needed" basis. The director of public works may sweep at it owns discretion, during the winters to collect the over salting during the snow event. In the case of collecting the snow melting salting, the sweeping must occur within 72 hours of the snow event.

2. Indicate if sweeping work is outsourced and if so, describe the arrangement.

The Township will conduct a study and determine the most economical option for sweeping. Outsourcing the sweeping, which means that the Township will not have to buy and maintain the equipment and dispose of the collected debris, as compared to performance in-house will be analyzed. The section will be updated once a decision is made.

Form 7 – MS4 Infrastructure

Part IV.F.2-4. and Part IV.G.2-3.

1. Municipal Storm Drain Inlets

- a. Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled.
- b. Describe how you ensure that municipal and private storm drain inlets have been retrofitted.
- c. Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids.
- d. Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned.

- a. During the mapping and the routine annual inspection of storm drains inlets, the required wording on the inlets will either be stenciled on the inlet or a pre-fabricated label will be glued on to the inlet. The Township will retrofit all permittee owned or operated storm drain inlets with the standards set forth in Attachment B on or before November 30, 2027.
- b. Storm drain inlets will be retrofitted under general drainage improvement contracts and capital improvement projects, as well as by DPW staff as needed. Compliant curb pieces and bicycle-safe grates will be installed. Retrofit status will be confirmed on or before November 30, 2027.
Privately-owned storm drain inlets will be required to be retrofitted as part of any approved construction, maintenance, or repairs on private property.
- c. The Township Engineer and its designee review plans of new privately owned stormwater infrastructure to ensure all proposed inlets meet the requirements through construction details. The Township Engineer and his/her designee will perform the required inspection and ensure that the compliant casting is installed. For any drainage construction performed by the permittee, the drainage construction shall include a catch basin or other BMP designed for solids collection in areas which drain to surface waters and that do not have any other downstream BMP's prior to the surface water discharge. Storm drains installed on bridges or culverts are exempt from this requirement.
- d. The Township will conduct the routine annual inspections of each catch basin owned or operated by the Township. Cleaning will be performed any time trash, debris, vegetation, leaves, etc. are identified as impacting the performance of the inlet. If a complaint is received by the Township with respect to potential inlet performance, the Township DPW will respond to the complaint and determine if the inlet is in need of cleaning. If cleaning is required, then, the DPW will schedule the work as soon as possible.

2. Municipal Catch Basins

- a. Describe when and how you conduct inspections of catch basins.
- b. Describe the criteria used to determine when catch basins need to be cleaned.

The same responses noted above under “Municipal Storm Drain Inlets” are applicable for this response.

3. Municipal Conveyance System

Describe when and how inspections of MS4 conveyance systems are conducted, and the criteria used to determine when they need to be cleaned. Include a description of the equipment and techniques used.

Inspection, maintenance, and cleaning of stormwater conveyances are performed on an as needed basis, reactively. If the annual inlet inspections identify conveyances which are clogged or significantly inundated with sediment, the subject conveyance will be scheduled for cleaning as soon as possible. If a complaint is received by the Township with respect to potential conveyance performance, the Township DPW will respond to the complaint and determine if the subject conveyance is in need of cleaning. If cleaning is required, then, the DPW will schedule the work as soon as possible.

The Department of Public Works inspect its road side swales annually and performs debris removal as necessary. Areas that are susceptible to flooding are inspected and cleaned, if necessary, before major rain event.

4. Municipal Outfall Inspections – Stream Scouring

Describe the program in place to detect, investigate, and control localized stream scouring from stormwater outfalls. Include a description of the equipment and techniques used.

The original inspection of the outfall will be conducted during the mapping of the outfall utilizing the GIS mobile application. The mapping will be completed on or before January 1, 2026. Any scour problems identified during the inspection will be evaluated and prioritized for repair in accordance with the Soil Erosion and Sediment Control Standards in New Jersey. Prioritization of repairs will be based in part upon extent of scour, environmental concerns, health and safety concerns, and need for any NJDEP permit(s). All pertinent repair records including the date, location, type of repair, and copies of all applicable NJDEP permits will continue to be stored with the Township Clerk. Past repairs will be inspected annually to ensure scouring has not reoccurred. Appropriate repairs will be made at those outfall locations if and when scouring has reoccurred.

Equipment used for these inspections will consist of tape measure, camera, and probe (for sediment depth measurement). Where design plans are available for the specific conduit outlet protection feature that is inspected, the original design will be compared to the existing field condition to determine if construction or redesign is warranted.

<p>5. Municipal Outfall Inspections – Illicit Discharge Detection and Elimination Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfalls. Include a description of the equipment and techniques used. Record cases of illicit discharges using the DEP’s Illicit Connection Inspection Report Form from the Department’s main stormwater webpage.</p>
<p>The original inspection of the outfall will be conducted during the mapping of each outfall. The mapping shall be completed on or before January 1, 2026.</p> <p>Outfall pipe inspections are conducted for at least 20% of outfalls on an annual basis ensuring that all outfalls are inspected at least once every five years. Outfall pipes that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be reinspected using the NJDEP Illicit Connection Inspection Report Form to determine if an illicit connection exists. If an illicit connection is identified, the Township will notify the property owner of a violation of the Illicit Connection Ordinance and will proceed to eliminate the subject connection as soon as possible. If, after the appropriate number of investigations, the Municipality is unable to locate the source of the illicit connection, the Closeout Investigation Form will be submitted with the Annual Report. If an illicit connection is found to originate from another public entity, the Municipality will notify the entity of the results of the investigation and request that the connection be terminated.</p> <p>All records will continue to be maintained in the Clerk Office and attached to the SPPP. Digital files will be stored on the municipal server.</p>
<p>6. Other Municipal Infrastructure List the types of MS4 infrastructure in your town that require inspection but are not noted above in items 1-5. Describe when and how you conduct inspections of this infrastructure and the criteria used to determine when they need to be maintained and/or cleaned.</p>
<p>The Township does not any other MS4 infrastructure that require inspection that are not noted above in items 1-5.</p>
<p>7. Stormwater Facilities Not Owned or Operated by the Municipality Describe your program for ensuring adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the municipality. This should include your plan for ensuring annual inspections are being done on these private properties and describe how you record the locations and logs associated with private infrastructure.</p>
<p>The Township will create and maintain a database of locations of all privately owned stormwater facilities and the associated inspection/maintenance records. Each property owner with a stormwater facility will be obligated to provide a certification each year that confirms that the stormwater facilities on the property have been inspected and maintained in accordance with BMP standards and any Operation and Maintenance (O&M) Stormwater</p>

Manual that was published as part of the design of the subject facility. The Township will reserve the right to inspect any and all stormwater facilities within the Township. The township may issue fines for no compliance.

8. Infrastructure Records

Indicate the location of records related to stormwater infrastructure inspection, cleaning, maintenance, and repair activities.

Inspection, cleaning, maintenance, and repair logs will be stored at the Department of Public Works.

Form 8 – Community-wide Measures

Part IV.F.2.

1. Herbicide Application Management Describe your program for preventing herbicides from being washed into the waters of the State and to prevent erosion caused by de-vegetation.
The Township does not use herbicides to manage vegetation. When roadside swales are Mowed and inspected, any areas that are lacking sufficient ground cover will be stabilized and/or seeded in accordance with Soil Erosion and Sediment Control Standards.
2. Excess Deicing Material Management Describe your program for ensuring that excess salt piles are removed in a timely manner after storm events.
Excess salt will be collected and disposed of typically within 48 hours after a storm has passed.
3. Roadside Vegetative Waste Describe your program for ensuring proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee along municipal roads or on municipal properties (trimming trees, mowing, etc.).
The Township collects roadside vegetative waste, handles and stores it on the DPW property. The wood waste is managed to minimize the impact on stormwater discharge quality and is stored in an area that is not located near any catch basin, BMP, or conveyance system. The waste is then either removed or processed off-site in accordance with all local, state and federal regulations. The DPW will not blow or deposit the subject vegetative waste into any storm drain inlets or stormwater facilities.
4. Roadside Erosion Control Describe your program to detect and repair erosion along municipal roadways.
DPW staff inspect roadside areas on a periodic basis and/or via complaints. DPW will maintain and/or repair the areas that vulnerable to erosion by placing riprap, planting or matting to stabilized the eroded areas.



Form 9 – Municipal Maintenance Yards & Other Ancillary Operations

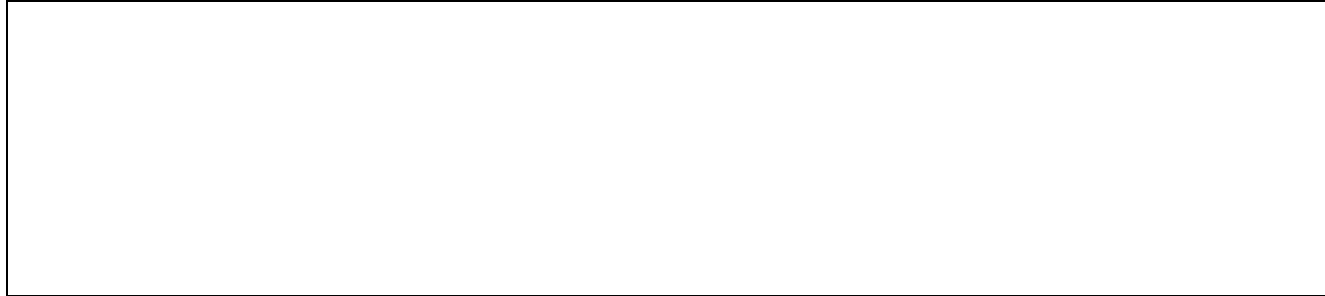
Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: _____

1. Site Name and Address	
2. Monthly Site Inspections	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
Monthly site inspections are conducted by the Department of Department of Public Work Staff. Materials and machinery/equipment are reviewed for proper storage and maintenance. Staff check that outdoor dumpsters are covered. Inspection records are located within the DPW facility files.	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
<i>Stone and Stone dust</i>	<i>Plows</i>
<i>Asphalt Milling</i>	<i>Backhoe</i>
<i>Pipe</i>	<i>Trucks</i>
<i>Inlet Casting</i>	
<i>Masonry Block</i>	
4. Discharge of Stormwater from Secondary Containment	
Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.	
No outdoor secondary containment discharges are located within the DPW Yard	

<p>5. Fueling Operations Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.</p>
<p>Yes, fueling is performed on site. There is a fueling station for both gasoline and diesel fuel. The fuel tank is not located near any storm drains. Employees use extreme care when filling equipment or vehicles.</p>
<p>6. Vehicle/Equipment Maintenance and Repair Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.</p>
<p>Minor maintenance and repair activities are performed on site indoors.</p>
<p>7. Wash Wastewater Containment Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.</p>
<p>No vehicles are washed on site. Vehicles are taken off-site to a wash facility.</p>
<p>8. Salt and Other Granular De-icing Materials Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Salt is stored in the DPW yard within a covered structure protected from weather.</p>
<p>9. Aggregate Material, Wood Chips, and Finished Leaf Compost Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Aggregate material is stored on site within bins in locations that are a minimum of 50 feet from surface water bodies and storm sewer inlets, and or other conveyance systems. Where possible, the open side of the bins are situated on the upslope side.</p>

Wood chips and finished leaf compost are not stored on site.
<p>10. Cold Patch Asphalt Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
Cold Patch is stored at the DPW site indoors protected from the weather.
<p>11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
These materials are not stored on site. All materials are transported to the Raritan Valley Disposal facility.
<p>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
These materials are not typically stored on site. If temporary storage is required, they are stored within covered containers. All materials are transported to the Raritan Valley Disposal facility.
<p>13. Scrap Tires Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
Yes, tires are stored on site on an impervious surface outside under a cover.
<p>14. Inoperable Vehicles and Equipment Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.</p>



Form 10 – Training

Part IV.F.6-10.

Stormwater Program Coordinators
Describe the training provided for the municipal Stormwater Program Coordinator.
The Stormwater Program Coordinator for the Township of Kingwood attends NJDEP training every permit cycle that covers SPC responsibilities, permit, annual reporting, required, submissions, and documentation.

Topic	Municipal Employees
Examples: in-person or virtual group sessions, e-Learning, field trainings, and videos	
Describe the training provided for municipal staff.	
SPPP	Kingwood Township trains all staff whose job duties support the stormwater program, including Department of Public Works. This training is conducted annually in person.
Construction Site Stormwater Runoff	Staff responsible for construction projects that require stormwater management plans are trained annually on MS4 permit requirements.
Post-Construction Stormwater Management in New and Redevelopment	Staff responsible for implementing stormwater management requirements are trained annually on the Township’s stormwater management program to address post-construction stormwater runoff.
Community-wide Ordinances	Staff responsible for enforcing stormwater ordinances receive annual training on Township ordinance content and purpose, as well as MS4 permit requirements, and enforcement actions.
Community-wide Measures	Staff responsible for Township specific measures to comply with MS4 requirements attend training on street sweeping, storm drain inlets (labeling, retrofitting, and installations), salt application/de-icing, and roadside erosion controls requirements. Included in this training are inspection documentation requirements.

Stormwater Facilities Maintenance	Staff responsible for inspection, maintenance and repair activities attend annual training on MS4 requirements for stormwater infrastructure and documentation requirements.
Municipal Maintenance Yards and Other Ancillary Operations	Staff responsible for maintenance yard and salt storage attend an annual training to review MS4 requirements.
MS4 Mapping	The mapping may be performed by some members of the DPW and some representatives of the Township Engineer's office. All parties responsible for this work will attend training to review MS4 permit requirements for the mapping.
Outfall Stream Scouring	Staff responsible for conducting outfall inspections and repairs attend an annual training to submit.
Illicit Discharge Detection and Elimination	Staff responsible for illicit discharge detection and elimination attend annual training on how to identify potential discharges, how to report, test the discharges, and create plans and construct changes for elimination.

Stormwater Management Design Reviewers
Describe the training provided for individuals responsible for reviews and approvals of stormwater management designs.

Individuals responsible for reviews and approvals of stormwater management designs for major and minor developments on behalf of the Township are required to attend the mandatory NJDEP stormwater management design review course once every five years and review amendments to the management rules as needed.

Municipal Board and Governing Body Members

Describe the training provided for members of the planning/zoning board and municipal council.

Within 6 months of appointment, all members of Boards, Committees, and Commissions (BCC) that are responsible for review of site development and subdivision applications must complete stormwater management training. This includes the Environmental Commission, Historic Preservation Board, Planning Board, and Zoning Board of Adjustment. All governing body members are also required to complete stormwater training. New members are required to take the NJDEP Asking the Right Questions Training. Incumbent/current members are required to review at least one of the Stormwater Management Rule Video Series (2015). NJDEP regulations require that new BCC members complete the training once every term thereafter.

Training Records

Indicate the location of training records for the above required training.

The Township Clerk will keep the training logs and signing in sheet.

Form 11 – MS4 Mapping

Part IV.G.1.

1. Provide a link to the most current MS4 outfall/infrastructure map.	
The Map is pending and will be provided on or before January 1, 2026.	
2. Indicate the total of each type of MS4 infrastructure listed below (due 01 Jan 2026).	
a. MS4 outfalls	Pending
b. MS4 ground water discharge points (basins or overland flow infiltration areas)	Pending
c. MS4 interconnections	Pending
d. MS4 storm drain inlets	Pending
e. MS4 manholes	Pending
f. Length of conveyance (channels, pipes, ditches, etc.)	Pending
g. MS4 pump stations	Pending
h. MS4 stormwater facilities (any that are not listed above)	Pending
i. Maintenance yard(s) and other ancillary operations	Pending
3. Describe how the municipality’s outfall/infrastructure map is reviewed and updated to reflect any new or newly identified MS4 infrastructure (e.g., an outfall is closed, a new basin is constructed, ownership of an outfall has changed, etc.).	
Upon completion of the map, the Township’s outfall and stormwater infrastructure map will be reviewed and updated annually, and will include any new major development projects. Any new data points will be submitted to NJDEP.	
4. Describe how the municipality will create and update its MS4 Infrastructure Map.	
The Township’s MS4 Infrastructure Map will be created through a coordinated effort by the Township DPW, and the Township Engineer’s office. The map will be submitted to the NJDEP before January 1, 2026.	

Form 12 – Watershed Improvement Plan

Part IV.H.

<p>1. Describe how your municipality is developing its Watershed Improvement Plan.</p>
<p>Kingwood Township will hire a consultant to assist with the development of a Watershed Improvement Plan. The plan will be submitted to NJDEP and posted on the Township's stormwater webpage prior to January 1, 2026.</p>
<p>2. Describe any regional projects or collaboration efforts with other municipalities.</p>
<p>The Township has not selected a project at this time.</p>
<p>3. Indicate the location of records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan.</p>
<p>The records related to all public information sessions and meeting for discussion of the watershed improvements plan will be filed at the clerk's office, once prepared.</p>