



KINGWOOD TOWNSHIP COMMITTEE Regular Meeting Agenda

September 7, 2023 – 7:00 PM
Municipal Building – 599 Oak Grove Road, Frenchtown, NJ

1. CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat, Courier News, and Trenton Times on January 12, 2023. Copies of the notice were also posted in the Kingwood Township Municipal Building and Township Website.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Lance Riggio, Maureen Syrnick, Andrew Russano, Jr.

4. LOWER DELAWARE WILD AND SCENIC RIVER PRESENTATION

- **Resolution #2023 – 102:** Supporting the Lower Delaware River Management Plan

5. STORMWATER COMPLIANCE SOLUTIONS LLC.

6. SERVICE ELECTRIC PUBLIC HEARING

- Renewal Application for Municipal Consent

7. OPEN PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

CONSENT AGENDA

The following items have been placed on this agenda by consent and require no discussion and the same having been previously reviewed by each Township Committee Member in their entirety.

***** ONE MOTION, ONE SECOND, AND ONE VOTE FOR ALL ITEMS ON CONSENT AGENDA *****

8. MONTHLY REPORTS

- a. Advanced Animal Control Incident Reports – None
- b. Budget Status Report – August 2023
- c. Court Report – July 2023
- d. Construction Report – August 2023
- e. Emergency Management Report – None
- f. Fire Marshall Monthly Report – None
- g. New Jersey State Police Kingwood Barracks – None
- h. Township Engineer's Report – None
- i. Tax Collector Report – August 2023

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGE

j. Zoning Official Report – July 2023, August 2023

9. RESOLUTIONS

- Resolution #2023 – 103:** Authorizing Cancellation of Municipal Certificate of Sale
- Resolution #2023 – 104:** Approving the Corrective Action Plan For 2022 Audit Recommendations
- Resolution #2023 – 105:** Refunding Balances in Completed Planning Board Escrow Accounts
- Resolution #2023 – 106:** Statewide Insurance Fund Renewal

10. CORRESPONDENCE

- a. State Agricultural Development Committee re: Notice of Rules Proposal – 8/7/2023
- b. Memo from Parks & Recreation Committee re: Website – 8/14/2023
- c. Email on Tree Recycling Facility from Nicole L. Voigt, Attorney at Law – 8/23/2023
- d. Memo from Environmental Commission re: Support of Addition of Tributaries to the Lower Delaware Wild and Scenic River Designation – 8/23/2023
- e. Memo from Board of Adjustment to Amend an Ordinance for Fees – 8/29/2023

11. MINUTES

- a. August 3, 2023 Regular and Executive Session

RETURN TO REGULAR MEETING AGENDA

12. ORDINANCES

Public Hearing on Ordinance No. 11 – 2023: An Ordinance of The Township of Kingwood, County of Hunterdon, State Of New Jersey To Amend the Code of The Township of Kingwood, And Specifically, Chapter 75a-2 Establishment of Fees

- 1. Read by Title**
- 2. Public Hearing**
- 3. Action on Ordinance**

Introduction on Ordinance No. 12 – 2023: An Ordinance Providing for The Replacement for The Ridge Road Culvert by The Township of Kingwood, In the County of Hunterdon, New Jersey, Appropriating \$505,000.00 Therefore

- 1. Read by Title**
- 2. Introduce on 1st Reading**
- 3. Set Public Hearing Date**

Introduction on Ordinance No. 13 – 2023: An ordinance to prohibit the feeding of unconfined wildlife in any public park or on any other property owned or operated by Kingwood Township, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply

- 1. Read by Title**
- 2. Introduce on 1st Reading**
- 3. Set Public Hearing Date**

Introduction on Ordinance No. 14 – 2023: An Ordinance Requiring Dumpsters and Other Refuse Containers That Are Outdoors Or Exposed To Stormwater To Be Covered At All Times And Prohibits The Spilling, Dumping, Leaking, Or Otherwise Discharge Of Liquids, Semi-Liquids Or Solids From The Containers To The Municipal Separate Storm Sewer System(S) Operated By Kingwood Township and/or The Waters Of The State So As To Protect Public Health, Safety And Welfare, And To Prescribe Penalties For The Failure To Comply

- 1. Read by Title**
- 2. Introduce on 1st Reading**
- 3. Set Public Hearing Date**

Introduction on Ordinance No. 15 – 2023: An Ordinance to Establish Requirements for the Proper Disposal of Pet Solid Waste in Kingwood Township so as to Protect Public Health, Safety and Welfare, and to Prescribe Penalties for Failure to Comply

- 1. Read by Title**
- 2. Introduce on 1st Reading**
- 3. Set Public Hearing Date**

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Introduction on Ordinance No. 16 – 2023: An Ordinance to Establish Requirements to Control Littering in Kingwood Township So as To Protect Public Health, Safety and Welfare, and to Prescribe Penalties for the Failure to Comply

1. Read by Title

2. Introduce on 1st Reading

3. Set Public Hearing Date

Introduction on Ordinance No. 17 – 2023: An Ordinance to Establish a Yard Waste Collection and Disposal Program in Kingwood Township, so as to Protect Public Health, Safety and Welfare, and to Prescribe Penalties for the Failure to Comply

1. Read by Title

2. Introduce on 1st Reading

3. Set Public Hearing Date

13. NEW BUSINESS

- a. Township Committee Liaison Monthly Reports
- b. Discussion / Approval of Postage Machine Lease
- c. Discussion / Approval of General Office Hours
- d. Discussion / Approval of Change in Office Hours for Zoning Officer / Tax Assessor
- e. Discussion / Approval on USDA Grant Application
- f. Discussion / Approval of M&R Garden State Asphalt
- g. Discussion / Approval of Use of Municipal Parking Lot on 9/17/2023 by Avery's Hope
- h. Acknowledgement of Resignation of Deputy OEM Coordinator

14. OLD BUSINESS

- a. None

15. APPROVAL OF BILL LIST AND CLAIMS

16. EXECUTIVE SESSION – Resolution No. 2023 – 107: To enter into Executive Session for the purpose of:

- a. Personnel Matters
- b. Litigation

The discussion is expected to take approximately 30 minutes. Action may be taken.

17. POTENTIAL ACTION ON ITEMS FROM EXECUTIVE SESSION

18. ADJOURNMENT